

## 2021 Fall Elections Assembly Detailed Agenda - *preliminary*

September 18<sup>th</sup>, 2021

Virtual meeting via Zoom

This anonymity protected agenda is posted on the NIA website. However, we do encourage the use of full names when speaking at the “virtual” microphone. This meeting will be recorded, as usual, for reference and use by our recording secretary.

**Register [HERE](#).** Once registered, you will receive meeting access details.

**Spanish translation is available for this meeting. When you register, please select “yes” to let us know you want to take advantage of this service.**

**Reports, minutes and agendas for this meeting can be found [here](#).**

Time	Item
8:00am	<b>Meeting room opens for fellowship</b>
9:00-9:15	<ul style="list-style-type: none"> <li>• Call to order</li> <li>• Quiet time</li> <li>• Serenity Prayer</li> <li>• Announcements for today (Carmela R)</li> <li>• First time attendees</li> <li>• Anniversaries since Jun Summer Assembly</li> <li>• Review voter eligibility and procedures</li> <li>• Approval of minutes from Summer Assembly. E-mailed to the Committee on XX/XX/XXXX.</li> </ul>
9:15-9:35	<b>Delegate’s report</b> (Marilyn F)
9:35-9:50	<b>Treasury reports</b> (Dawn B, Allen J)
9:50-10:10	<b>Conference reports + Bids (10-minute limit each)</b> <ul style="list-style-type: none"> <li>• 2021 Big Book Conference (Rich H, Georgene R)</li> <li>• 2022 State Conference (Charles H, Michael L)</li> <li>• Bids for 2023 Spring Assembly Conference</li> </ul>
10:10-10:30	<b>Officer Q&amp;A (3 minutes each)</b> <ul style="list-style-type: none"> <li>• Alternate Delegate – Chris D</li> <li>• Chair – Carmela R</li> <li>• Alternate Chair – Erik L</li> <li>• Registrar – Carol H</li> <li>• Alternate Registrar – Rob M</li> <li>• Secretary – Christy B</li> <li>• Alternate Secretary – Karen F</li> </ul>

<p><b>10:30-11:30</b></p>	<p><b>Service Committee breakout sessions</b> - no reporting to broader assembly required</p> <ul style="list-style-type: none"> <li>• DCMs – Facilitated by Chris D</li> <li>• GSRs – Facilitated by Erik L</li> <li>• Accessibilities – Facilitated by Mike H</li> <li>• Answering Service – Facilitated by Tracy F</li> <li>• Archives – Facilitated by Jeff K</li> <li>• Bridging the Gap – Facilitated by Kevin A</li> <li>• Concepts (all Newsletters) – Facilitated by Robert S</li> <li>• Cooperation with the Professional Community – Facilitated by Jeff L and Michelle S</li> <li>• Corrections – Facilitated by Scott M and Mark H</li> <li>• Grapevine – Facilitated by Susan H and Ed S</li> <li>• Literature – Facilitated by Kim T</li> <li>• Public Information – Facilitated by Ed M</li> <li>• Secretaries (can includes Registrars) – Facilitated by Christy B</li> <li>• Technology and Web Admins – Facilitated by Earl H</li> <li>• Treasurers – Facilitated by Dawn B and Allen J</li> <li>• Treatment – Facilitated by Lisa S and Rich Hi</li> </ul>
<p><b>11:30-12pm</b></p>	<p><b>Lunch</b></p>
<p><b>12:00</b></p>	<p><b>Prepare for business portion of the meeting</b></p> <ul style="list-style-type: none"> <li>• Review voter eligibility and procedures again</li> </ul>
<p><b>12:05</b></p>	<p><b><u>Ongoing and new business</u></b></p> <ol style="list-style-type: none"> <li>1. <b>Open positions elections</b> (Duties &amp; Responsibilities are <a href="#">HERE</a>, starting on pg. 29) – (serve through Dec 2021)             <ol style="list-style-type: none"> <li>a. Accessibilities Comm Area Chair - Alternate</li> <li>b. Answering Service Comm Area Chair - Alternate</li> <li>c. Archives Comm Area Chair - Alternate</li> <li>d. BTG Comm Area Chair – Alternate</li> <li>e. Grapevine Area Chair – Alternate</li> <li>f. Public Information Chair</li> </ol> </li> <li>2. <b>Motion 1:</b> The Area 20 Conference Advisory Committee (CAC) moves that if no group, or district completes the bidding process in accordance with the “Formal Preparation &amp; Presentation of Conference Bid” guidelines in the current and approved Planning Procedures document, by the Winter Assembly, fifteen months prior to its scheduled event date, then the Spring Assembly Conference will be officially canceled by the Area Officers for the intended year.</li> </ol>
<p><b>1:00</b></p>	<p><b>3. Panel 71 Elections (2022-2023) - Robert S</b></p>
<p><b>3:00</b></p>	<p><b>10-minute break</b></p>

<p><b>3:10</b></p>	<p><b>Service Committee Q&amp;A (3 minutes each)</b> This is not a report of breakout sessions – this is a chance for committees to share brief highlights and answer questions.</p> <ul style="list-style-type: none"> <li>• Answering Service Tracy F</li> <li>• Archives Jeff K</li> <li>• Bridge the Gap Kevin A</li> <li>• Concepts Robert S</li> <li>• Cooperation w/ the Professional Community Jeff L, Michelle</li> <li>• Corrections Scott M, Mark H</li> <li>• Grapevine Susan H</li> <li>• Literature Kimberly T, Phil M</li> <li>• Public Information Ed M</li> <li>• Treatment Facilities Lisa S, Rich H</li> </ul> <p><b>Administrative committee / roles Q&amp;A (3 minutes each)</b></p> <ul style="list-style-type: none"> <li>• Archivist Cheryl V</li> <li>• Conference Advisory Committee Committee chair</li> <li>• Electronic Equipment Joey B</li> <li>• Finance Committee Karen F</li> <li>• Operating Committee Chris E</li> <li>• Report &amp; Charter Committee chair</li> <li>• Service Manual Custodian Cheryl V</li> <li>• Technology Committee Committee chair</li> <li>• Webmasters Earl H</li> <li>• AdHoc Committee: Back to Meeting</li> <li>• AdHoc Committee: Area Tech</li> </ul>
<p><b>4:00</b></p>	<p><b>Open microphone (one-minute limit)</b> This is your chance to go raise your hand and share about things like:</p> <ul style="list-style-type: none"> <li>• Something going on in your local community you want to invite us to.</li> <li>• Something about your group, district, or committee work.</li> <li>• Recognize or thank someone for their service.</li> <li>• Any other AA or NIA 20 related announcements.</li> </ul>
	<p><b>Let's adjourn!</b> 😊</p> <p><b>Responsibility Statement</b> <i>I am responsible... When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.</i></p>
<p><b><i>The principal function of Northern Illinois service area 20 is to be a forum for effective communication between the Groups and the General Service Conference through its Delegate. NIA assists its Districts, Groups, and members to carry the message to the alcoholic who still suffers by conducting workshops, sharing sessions and seminars in all fields of general service along with other service activities.</i></b></p>	

## **2021 Fall Assembly Motion from the Conference Advisory Committee Motion to impose a deadline for hosting the Spring Assembly Conference**

### **Motion:**

The Area 20 Conference Advisory Committee (CAC) moves that if no group, or district completes the bidding process in accordance with the “Formal Preparation & Presentation of Conference Bid” guidelines in the current and approved Planning Procedures document, by the Winter Assembly, fifteen months prior to its scheduled event date, then the Spring Assembly Conference will be officially canceled by the Area Officers for the intended year.

### **Background:**

The Spring Assembly Conference (SAC) is a weekend long event that requires the host committee to “Secure a location for the Conference and make all necessary arrangements with the facility staff”. “Experience shows that successful conferences finalize contracts at least one year in advance.” This has been an increasingly difficult situation and if not secured within this reasonable amount of time, the pricing for hotel selection is significantly impacted.

The number of people suggested per our guidelines for planning this conference is thirty-six including chairs and alternates with additional members needed for each committee. In the past, two or more districts have partnered to provide the work force needed and even then, fell short in many years. If there are not enough members committed to take on this responsibility and allow for the inclusion of both seasoned and inexperienced participants, it may be difficult for the true spiritual nature of this “Area sponsored conference” to be met. This is evidenced by the cancellation of two of the past three years conferences when no one stepped up to host.

Our guidelines suggest and are written with the expectation that “bids for the N.I.A. Spring Assembly Conferences are awarded approximately one and one-half years preceding the event” A set cutoff date could help us focus on the current voice of the fellowship when the bidding process deadline has passed.

### **References:**

- [http://aa-nia.org/wp-content/pdf/guide/2018/Planning\\_Procedures\\_2018.pdf](http://aa-nia.org/wp-content/pdf/guide/2018/Planning_Procedures_2018.pdf)
- <http://aa-nia.org/wp-content/uploads/NIA-20-Service-Manual-web-201901.pdf>

### **Follow Up Actions required:**

- Update the Area 20 Planning Procedures
- Update the Northern Illinois Area 20 Service Manual

### **Respectively submitted, Conference Advisory Committee**

- Erik L., Area Alternate Chair
- Susan H., Area Grapevine Chair
- Dawn B., Area Treasurer
- Kevin A., Area Bridging the Gap (BTG) Chair
- Carol H., Area Registrar

**FALL ASSEMBLY FINAL DRAFT**