

Proposed 2020 Northern IL Area 20 (NIA) Primary Purpose Registry (PPR)

Primary Purpose Basic

Activity number	Service activity	Expectations per guidelines	Allowable expenses	Reimbursed Authority	Amount through 9/30/2019	2019 Expected Amount	2019 Remaining Expected Expense	2020 Expected Expense
B01	General Service Conference	The Area Committee is expected to participate in and report on the General Service Conference per the AA Service Manual, NIA Guidelines, and historical practice.	<ul style="list-style-type: none"> • Mailing and supplies • Printing or copying • Mileage • Facility rental for pre-GSC workshop 	Delegate and Alternate Delegate	\$ 3,084.39	\$ 2,000.00	\$ (1,084.39)	\$ 2,000.00
B02	General Service Conference Contribution	The Area Committee is expected to make a contribution for the General Service Conference per the AA Service Manual, NIA Guidelines, and historical practice.	Year-end contribution to GSB for NIA participation in GSC	Delegate reports to the Treasurer the current expenses per the General Service Board	\$ 7,000.00	\$ 7,000.00	\$ 7,000.00	\$ 8,300.00
B03	Area Assemblies	The Area Committee is expected to support hosting districts to host four assembly meetings each year per the AA Service Manual, area guidelines, and historical practice.	<ul style="list-style-type: none"> • Literature • Mailing and supplies • Printing or copying • Mileage • Spanish Interpreter • Facility rental 	• Groups I, II and III	\$ 4,419.62	\$ 4,000.00	\$ (419.62)	\$ 4,000.00
B04	Area Committee Meetings	The Area Committee is expected to host four committee meetings each year per the AA Service Manual, area guidelines, and historical practice.	<ul style="list-style-type: none"> • Literature • Mailing and supplies • Printing or copying • Mileage • Facility rental 	• Groups I, II and III	\$ 1,465.67	\$ 2,200.00	\$ 734.33	\$ 2,200.00
B05	Service Orientation Workshops	The Area Committee is encouraged to host roughly eight Service Orientation workshops around NIA per year.	<ul style="list-style-type: none"> • Literature • Mailing and supplies • Printing or copying • Mileage • Facility rental 	• Alternate Delegate	\$ 23.20	\$ 1,600.00	\$ 1,576.80	\$ 1,600.00
B06	Administrative Committee Meetings	Committees are encouraged to hold roughly ten meetings each year to perform their respective functions per area guidelines and historical practice.	<ul style="list-style-type: none"> • Mailing and supplies • Printing or copying • Mileage • Conference calls 	<ul style="list-style-type: none"> • Finance committee • Operating Committee • Report and Charter Committee • Conference Advisory Committee • Electronic Equipment Committee 	\$ 20.00	\$ 250.00	\$ 230.00	\$ 250.00
B07	Concepts Newsletter	The Concepts Editor is expected to produce the NIA Concepts Newsletter per area guidelines and historical practice.	<ul style="list-style-type: none"> • Mailing and supplies • Printing or copying • Mailing services 		\$ 8,254.19	\$15,000.00	\$ 6,745.81	\$13,000.00

Proposed 2020 Northern IL Area 20 (NIA) Primary Purpose Registry (PPR)

Primary Purpose Basic

Activity number	Service activity	Expectations per guidelines	Allowable expenses	Reimbursed Authority	Amount through 9/30/2019	2019 Expected Amount	2019 Remaining Expected Expense	2020 Expected Expense
B08	Area Committee participation in District Committee functions	When invited, Area trusted servants are expected to attend and participate in District service functions including District meetings, workshops, service events, etc., per area guidelines and historical practice.	<ul style="list-style-type: none"> • Literature • Mailing and supplies • Printing or copying • Mileage • Spanish Interpreter • Facility rental 	• This relates to expenses incurred when the District is hosting.	\$ 361.75	\$ 2,000.00	\$ 1,638.25	\$ 2,000.00
B09	ECR Conference of Delegates Past and Present	Attend the East Central Regional Conference of Delegates Past and Present	<ul style="list-style-type: none"> • Lodging • Meals • Mileage • Registration • Banquet 	<ul style="list-style-type: none"> • Delegate • Alternate Delegate • NIA Chairperson • Immediate Past Delegate 	\$ 786.80	\$ 2,500.00	\$ 1,713.20	\$ 2,500.00
B10	Area Operations	Area trusted servants are expected to operate NIA basic services per area guidelines and historical practice.	<ul style="list-style-type: none"> • Mileage • Postage • Mailing services • NIA contribution envelopes • Office supplies • Post office and postage • Printing or copying • Insurance • Quick Books Online • Coffee pots • Annual reports • Bank fees • Archives repository • GSR Handbooks • Canceled check charges • Website expenses • Electronic equipment maintenance and upgrades 	• Groups I, II and III	\$ 7,767.61	\$12,000.00	\$ 4,232.39	\$12,000.00

Proposed 2020 Northern IL Area 20 (NIA) Primary Purpose Registry (PPR)

Primary Purpose Basic

Activity number	Service activity	Expectations per guidelines	Allowable expenses	Reimbursed Authority	Amount through 9/30/2019	2019 Expected Amount	2019 Remaining Expected Expense	2020 Expected Expense
B11	Illinois State Conference, Area Committee participation	In years in which the IL State Conference is hosted by NIA, thirty-six trusted servants, as detailed in the Duties and Responsibilities document, are expected to attend and participate. In non-hosting years, the Delegate, Area Chairperson, and Archivist* are expected to attend and participate. In non-hosting years service committee chairpersons who are requested by the NIA Delegate and the Conference planning committee are also expected to attend and participate.	<ul style="list-style-type: none"> • Lodging • Meals • Mileage • Registration • Banquet 	<ul style="list-style-type: none"> • Delegate every year. • Group I, II and III when it is held in N.I.A. and in other years when Delegate requests participation for Area 19 or 21 State Conference Host Committees. 	\$ 2,529.00	\$ 9,000.00	\$ 6,471.00	\$ 3,000.00
B12	Spring Conference, Area Committee participation	Thirty-six Area trusted servants, as detailed in the Duties and Responsibilities document, are expected to attend and participate in the NIA Spring Conference.	<ul style="list-style-type: none"> • Lodging • Meals • Mileage • Registration • Banquet 	• Groups I, II and III	\$ -	\$ 1,000.00	\$ 1,000.00	\$11,000.00
B13	Big Book Conference, hosting	The Area Committee is expected to support the hosting district to host the Big Book Conference per the NIA Big Book Conference guidelines and historical practice.	<ul style="list-style-type: none"> • Mileage • Literature • Printing or copying • Name tags • Facility • Seed money 	Host Planning Committee	\$ 2,500.00	\$ 500.00	\$ (2,000.00)	\$ 2,800.00
B14	Spring Conference, hosting	The Area Committee is expected to support the Spring Conference Committee to host the NIA Spring Conference per the NIA Spring Conference Guidelines and historical practice.	<ul style="list-style-type: none"> • Mileage • Literature • Printing or copying • Name tags • Facility • Seed money • Hotel deposit 	Host Planning Committee	\$ 3,010.92	\$ 750.00	\$ (2,260.92)	\$ 3,750.00
B15	East Central Regional Forum	The Area Delegate and Alternate Delegate are expected to attend the East Central Regional Forum (held every two years.)	<ul style="list-style-type: none"> • Lodging • Meals • Mileage • Registration • Banquet 	<ul style="list-style-type: none"> • Area Delegate • Alternate Delegate 	\$ 1,016.24	\$ 1,200.00	\$ 183.76	\$ -

Proposed 2020 Northern IL Area 20 (NIA) Primary Purpose Registry (PPR)

Primary Purpose Basic

Activity number	Service activity	Expectations per guidelines	Allowable expenses	Reimbursed Authority	Amount through 9/30/2019	2019 Expected Amount	2019 Remaining Expected Expense	2020 Expected Expense
B16	East Central Regional Conference	The Area Delegate and Alt. Delegate are expected to attend the East Central Regional Conference every year (held every year except those with International Conferences.)	<ul style="list-style-type: none"> • Lodging • Meals • Mileage • Registration • Banquet 	<ul style="list-style-type: none"> • Area Delegate • Alternate Delegate 	\$ -	\$ 1,000.00	\$ -	\$ -
B17	Service Committee Workshops	Area service committee chairpersons are expected to host workshops focused on carrying the A.A. message within the scope of one or more service committees. The workshops should be geographically distributed throughout NIA.	<ul style="list-style-type: none"> • Literature • Mailing and supplies • Printing or copying • Mileage • Spanish Interpreter (If needed) • Facility rental 	• This relates to expenses incurred when the Area is hosting.	\$ 1,196.92	\$ 4,500.00	\$ 3,303.08	\$ 4,500.00
B18	Annual Bridge the Gap Weekend Workshop	The Bridging the Gap (BTG) Committee Chairperson and Alternate Chairperson or their replacements, as appointed by the BTG Chairperson, shall attend the Annual BTG Weekend Workshop.	<ul style="list-style-type: none"> • Lodging • Meals • Mileage • Registration • Banquet • Mailing and supplies • Printing or copying 	<ul style="list-style-type: none"> • BTG Chair • BTG Alternate Chair 	\$ 1,120.11	\$ 2,000.00	\$ 879.89	\$ 2,000.00
B19	IL State Conference, hosting	The Area Committee is expected to support the State Conference Committee to host the IL State Conference per our guidelines and historical practice.	<ul style="list-style-type: none"> • Mileage • Literature • Printing or copying • Name tags • Facility • Seed money • Hotel deposit 	Host Planning Committee	\$ -	\$ 1,000.00	\$ 1,000.00	\$ 750.00
B20	National AA Technology Workshop	Either the Website Administrator or the Alternate is expected to attend the annual National AA Technology Workshop	<ul style="list-style-type: none"> • Lodging • Meals • Mileage • Registration • Banquet 	<ul style="list-style-type: none"> • Website Administrator or • Alternate Website Administrator 	\$ -	\$ 750.00	\$ 750.00	\$ 1,000.00
B21	National AA Corrections Conference	The Corrections Chairperson and Alternate Corrections Chairperson shall attend the Annual Corrections Conference.	<ul style="list-style-type: none"> • Lodging • Meals • Mileage • Registration • Banquet 	<ul style="list-style-type: none"> • Corrections Chair • Alternate Corrections Chair 	\$ -	\$ -	\$ -	\$ 2,000.00
Primary Purpose Basic Totals:					\$44,556.42	\$70,250.00	\$31,693.58	\$78,650.00

* Need confirmation from the IL State Guidelines as to who is required to attend.

Proposed 2020 Northern IL Area 20 (NIA) Primary Purpose Registry (PPR)

Primary Purpose Motion

Activity number	Motion	Notes relating to Open (O) or Closed (C)	Amount through 8/31/2019	2019 Expected Amount	2019 Remaining Expected Expense	2020 Expected Expense
M073	2018 Laptop and Software for Registrar - Motion 12/08/18	Closed	\$ 959.97	\$ 1,200.00	\$ 240.03	\$0.00
M074	2019 Literature for Treatment Committees in the Districts	Closed	\$ 3,063.00	\$ 3,020.00	\$ (43.00)	\$0.00
M075	2019 Laptop & software for secretary and alternate	Closed	\$ 1,884.93	\$ 2,800.00	\$ 915.07	\$0.00
M076	2019 Translation of the NIA Service Manual	Closed	\$ 2,729.87	\$ 4,500.00	\$ 1,770.13	\$0.00
M077	2019 Reimbursement of expenses for DISTRICTS to attend 7/12/19 ECR Forum	Five reimbursements provided to date at \$333 maximum.	\$ 1,575.82	\$ 5,000.00	\$ 3,424.18	\$3,424.18
M078	2019 Reimbursement of expenses for NIA TRUSTED SERVANTS to attend 7/12/19 ECR Forum	Nine reimbursements provided to date at \$150 maximum.	\$ 1,335.66	\$ 5,400.00	\$ 4,064.34	\$4,064.34
M079	2019 Advertising on Pace buses in District 10	Closed	\$ 3,000.00	\$ 3,000.00	\$ -	\$0.00
M080	2019 Fully funded our NIA delegate at the General Service Conference	Closed	\$ 1,300.00	\$ 1,300.00	\$ -	\$0.00
Primary Purpose Motion Totals:			\$15,849.25	\$26,220.00	\$10,370.75	\$ 7,488.52
Primary Purpose Registry and Motions Total:			\$60,405.67	\$96,470.00	\$42,064.33	\$86,138.52

The information in this document and below should be used to determine what expenses are covered and for whom based on the Duties and Responsibilities in the NIA Service Manual. Please use the appropriate Service Activity Number when submitting a request for reimbursement.

Group I: Officers and Alternates

- Delegate
- Chairperson
- Treasurer
- Secretary
- Registrar

Group III: Administrative Committees

- Operating
- Finance
- Report and Charter
- Electronic Equipment
- Conference Advisory

Group II: Service Committee Chairs and Alternates

- Answering Services
- Archives
- Bridge the Gap
- Concepts Service Letter
- Treatment Facilities
- Grapevine
- Literature
- Public Information
- Webmaster
- Accessibilities
- Cooperation With The Professional Community
- Corrections

Allowable Expenses:

- **Literature:** Conference approved literature, Grapevine literature, and service pieces produced by G.S.O.
- **Mailing and supplies:** Supplies such as paper, labels, envelopes, and postage, etc.
- **Printing or copying:** Materials for distribution at Committee meetings and Assemblies, conferences, workshops, and other service-related activities.
- **Mileage:** Area activities mileage is reimbursed at \$0.40 per mile.
- **Conferences and Forums:** Lodging, meals, mileage, registration and banquet per Duties and Responsibilities.
- **Assemblies and Committee Meeting:** Mileage, tolls, parking and lunch (Treasurer is still seeking confirmation of reimbursement of lunch.)