

**Northern Illinois Area (NIA) 20 Finance Committee Report
NIA Winter Assembly, LaFox, IL**

December 8, 2018

A communication was sent on October 18th to the NIA committee members to invite participation in a call on Tuesday night October 23rd at 7:45 p.m. to review the proposed 2019 Primary Purpose Registry (PPR). In addition to the six Finance Committee members our Alternate Delegate Marilyn F. joined the call. We reviewed and discussed each item line by line and agreed upon the proposal we are presenting today. Some of the 2018 planned amounts were updated after the call based on clarification of the information provided by our previous treasurer but the rationale for changes remains appropriate. We will review them individually and provide our thoughts behind changes for the 2019 PPR. Assembly approval will be sought today following this discussion.

As stated in our NIA Service Manual, all Area trusted servants should be prepared to report on the status of activities covered in the motions section of the register. Activities reported as complete may be removed from the register.

The Finance Committee and Operating Committee are jointly responsible to review and approve or reject expenditures in the amount of \$251 to \$500 in instances when the Assembly cannot be consulted. There were three requests presented in the last couple of months.

- The first one was to consider reimbursement of traveling expenses to the IL State Conference in Area 21 the weekend of August 17th - 19th. Since this was not a year that were hosting the event, we typically do not provide financial support however we had three NIA members that requested reimbursement based on their involvement. A recommendation was made to the Alternate Delegate to review the duties and responsibilities section of the NIA Service Manual to update the responsibilities to include that position's participation and reimbursement of expenses in years other than when NIA is hosting the event. The Finance committee approved these individual expenses which totaled a little over \$900.00.
- We received a request from Ed M., the NIA 20 Archives Chair for reimbursement of travel mileage to and from the National Archives Workshop that he participated in on September 28, 29 30th, in Lombard, Illinois. The \$161.00 expense was approved.
- We received a request by the Area Chair and Treasurer to send a flower arrangement to the memorial service for Terry W. our NIA Panel 54 Past Delegate. We were asked to consider the appropriateness of this request however it was approved by a majority of the both operating and finance committee members, to spend \$117.94 to send a basket of plants to the funeral home.

Respectfully submitted,

NIA Finance Committee:

Carol H., NIA Treasurer

John P., DCM (D42)

Lisa S., DCM (D40)

Susan V., NIA Alternate Treasurer

Tom B., Past Delegate (Panel 42)

Tom G., DCM (D21)