

## 2020 Winter Assembly Detailed Agenda - *final*

December 12, 2020  
Virtual meeting via Zoom

This anonymity protected agenda is posted on the NIA website. However, we do encourage the use of full names when speaking at the “virtual” microphone. This meeting will be recorded, as usual, for reference and use by our recording secretary.

[Use this link to pre-register for the meeting](#). Once registered, you will receive meeting access details.

Spanish translation is available for this meeting. When you go to register, please select “yes” to let us know you want to take advantage of this service.

Reports, minutes and agendas for this meeting can be found [here](#).

Time	Item
8:00am	Meeting room opens for fellowship
9:00	<ul style="list-style-type: none"> <li>• Call to order</li> <li>• Quiet time</li> <li>• Serenity Prayer</li> <li>• Announcements for today (Carmela R and Rachel V)</li> <li>• First time attendees</li> <li>• Anniversaries since September 19<sup>th</sup> Fall Assembly</li> <li>• Approval of minutes from Fall Assembly. These were e-mailed to the Area Committee on 11/25/2020.</li> </ul>
9:15	Delegate report (Marilyn F)
9:45	Treasury reports (Dawn B, Allen J - interim alternate)
10:00	Finance Committee Report (Karen F)
10:05	Adhoc committee on returning to meetings report (Erik L)
10:20	<b>Officer Q&amp;A (3 minutes each)</b> <ul style="list-style-type: none"> <li>• Alternate Delegate – Chris D</li> <li>• Chair – Carmela R</li> <li>• Alternate Chair – Erik L</li> <li>• Registrar – Carol H</li> <li>• Alternate Registrar – Rob M</li> <li>• Secretary – Christy B</li> <li>• Alternate Secretary – Karen F</li> </ul>
10:30	<b>Conference report (10-minute limit)</b> <ul style="list-style-type: none"> <li>• 2020 Big Book Conference (Kevin A, Karen F)</li> </ul>
Until noon	Committee Breakout Sessions

12-12:30	<b>Lunch</b>
12:30	<b>Prepare for business portion of the meeting</b> <ul style="list-style-type: none"> <li>Review voter eligibility and procedures</li> <li>Present floor motion to determine if Assembly wants to discuss is at the end of new business: <ul style="list-style-type: none"> <li>Requestor(s) has <b>2 minutes</b> to present motion. No discussion or questions.</li> <li>Chair calls for motion to decline to consider. Motion requires a second.</li> <li>If a second is made, poll launches to determine whether we will discuss the motion later today. No discussion or questions.</li> </ul> </li> </ul>
12:40	<b><u>Old Business</u></b> <ol style="list-style-type: none"> <li><b>Open positions elections</b> <ol style="list-style-type: none"> <li>Area Treasurer – Alternate (officer)</li> <li>Answering Service Comm Area Chair - Alternate</li> <li>Archives Comm Area Chair - Alternate</li> <li>BTG Comm Area Chair</li> <li>BTG Comm Area Chair – Alternate</li> <li>CPC Comm Area Chair - Alternate</li> <li>Grapevine Area Chair – Alternate</li> </ol> </li> <li><b>Bids for 2021 Big Book Conference</b> - <i>The bid should be prepared and submitted one (1) year prior to the conference at the NIA Summer Assembly. <b><u>The bid shall include a detailed budget and other details concerning the Conference location or facility.</u></b> - <a href="#">Planning Procedures, pg.15.</a></i> We will accept bids at this Winter Assembly.</li> <li><b>Bids for 2022 Spring Assembly Conference</b> – <i>All bid presentations will be limited to a period of 10 minutes and shall include all pertinent written confirmations: Location, dates, hotel proposals, budget. Detailed bid requirements are in our <a href="#">Planning Procedures, starting on pg. 23.</a> Normally bids are only accepted at Fall Assembly.</i></li> <li><b>Bids for 2022 Illinois State Conference</b> – <i>NIA 20 is set to host this event in 2022, according to the rotation established with Areas 19 and 20. <b><u>The bid shall include a detailed budget and other details concerning the Conference location or facility.</u></b></i></li> </ol>
1:10	<b><u>New Business</u></b> <ol style="list-style-type: none"> <li><b>Approval of proposed 2021 Primary Purpose Register</b></li> <li><b>Approval of proposed 2021 Area Events Calendar</b></li> <li><b>Motion by the NIA Archivist to amend Duties &amp; Responsibilities of Archivist and Secretary</b></li> <li><i>If the assembly agrees to hear and discuss the floor motion, it will happen here, after all other business.</i></li> </ol>
2:00	<b>Sharing session: What are districts and groups doing to carry the message during this pandemic?</b> <ul style="list-style-type: none"> <li>How are groups, districts, area staying active and united?</li> <li>What could/should we do differently in the Area?</li> </ul>
2:30	<b>Service Committee Q&amp;A (3 minutes each)</b> <ul style="list-style-type: none"> <li>Accessibilities Dwayne G, Rachel B</li> <li>Answering Service Tracy F</li> <li>Archives Jeff K</li> <li>Concepts Robert S, Kris S</li> <li>Cooperation w/ the Professional Community Jeff L</li> <li>Corrections Scott M, Mark H</li> <li>Grapevine Susan H</li> <li>Literature Kimberly T, Phil M</li> </ul>

	<ul style="list-style-type: none"><li>• Public Information</li><li>• Treatment Facilities</li></ul> <b>Administrative committee Q&amp;A / roles</b> <ul style="list-style-type: none"><li>• Archivist</li><li>• Conference Advisory Committee</li><li>• Electronic Equipment</li><li>• Operating</li><li>• Report &amp; Charter</li><li>• Service Manual Custodian</li><li>• Technology Committee</li><li>• Webmasters</li></ul>	Rich S, Ed M Lisa S, Rich H  Cheryl V Committee chair Joe B Committee chair Committee chair Cheryl V Committee chair Earl H, Erik B
3:30	<b>Open microphone (one-minute limit)</b> This is your chance to go raise your hand and share about things like: <ul style="list-style-type: none"><li>• Something going on in your local community you want to invite us to.</li><li>• Something about your group, district, or committee work.</li><li>• Recognize or thank someone for their service.</li><li>• Any other AA or NIA 20 related announcements.</li></ul>	
	<b>Let's adjourn! 😊</b>  <b>Responsibility Statement</b> <i>I am responsible...</i> <i>When anyone, anywhere,</i> <i>reaches out for help, I want</i> <i>the hand of A.A. always to be there.</i> <i>And for that: I am responsible.</i>	
<b><i>The principal function of Northern Illinois service area 20 is to be a forum for effective communication between the Groups and the General Service Conference through its Delegate. NIA assists its Districts, Groups, and members to carry the message to the alcoholic who still suffers by conducting workshops, sharing sessions and seminars in all fields of general service along with other service activities.</i></b>		