

2021 Spring Assembly Detailed Agenda - *final*

March 13, 2021

Virtual meeting via Zoom

This anonymity protected agenda is posted on the NIA website. However, we do encourage the use of full names when speaking at the “virtual” microphone. This meeting will be recorded, as usual, for reference and use by our recording secretary.

[Register for the Assembly HERE](#). Once registered, you will receive meeting access details.

Spanish translation is available for this meeting. When you go to register, please select “yes” to let us know you want to take advantage of this service.

Reports, minutes and agendas for this meeting can be found [here](#).

Time	Item
8:00am	Meeting room opens for fellowship
9:00	<ul style="list-style-type: none"> • Call to order • Quiet time • Serenity Prayer • Announcements for today (Carmela R) • First time attendees • Anniversaries since December 12th 2020 Winter Assembly • Approval of minutes from Winter Assembly. E-mailed to the Committee on 01/21/2021.
9:15	<p>Delegate report (Marilyn F)</p> <p>Review Pre-General Service Conference Workshop Plan (Marilyn F, Chris D)</p>
9:45	Treasury reports (Dawn B, Allen J)
10:00	<p>Operating Committee Report (Cmte Chair)</p> <p>Finance Committee Report (Karen F)</p>
10:10	Adhoc committee on returning to meetings report (Erik L)
10:20	Adhoc committee on document management report (Christy B)
10:30	Conference Advisory Committee presentation (Cmte Chair)
10:55	<p>Conference report (5-minute limit)</p> <ul style="list-style-type: none"> • 2021 Big Book Conference (Rich H, Georgene R)

<p>10:45</p>	<p>Officer Q&A (3 minutes each)</p> <ul style="list-style-type: none"> • Alternate Delegate – Chris D • Chair – Carmela R • Alternate Chair – Erik L • Registrar – Carol H • Alternate Registrar – Rob M • Secretary – Christy B • Alternate Secretary – Karen F
<p>Breakout room workshops run for one hour</p>	<p><u>Education Workshops</u></p> <ol style="list-style-type: none"> 1. GSR Workshop <ol style="list-style-type: none"> a. Review NIA 20 GSR + Service handbooks b. Review AAWS GSR Kit c. Intro to the AA Service Manual d. Group registration and changes e. GSR role in upcoming Pre-General Service Conference Workshop f. Open sharing + Q&A 2. DCM Workshop <ol style="list-style-type: none"> a. Review NIA Service handbook + forms b. Review Duties & Responsibilities as members of the Area Committee c. Review NIA Planning Procedures for meetings and conferences d. What is Primary Purpose Finance? (includes how to submit expenses) e. District position registration and changes f. DCM role in upcoming Pre-General Service Conference Workshop g. Open sharing + Q&A 3. Service Committee Workshop <ol style="list-style-type: none"> a. Review NIA Service handbook + forms b. Review Duties & Responsibilities as members of the Area Committee c. What is Primary Purpose Finance? (includes how to submit expenses) d. Writing a motion for service activity e. Committee role in upcoming Pre-General Service Conference Workshop f. Open sharing + Q&A 4. Administrative Committee and appointed positions Workshop <ol style="list-style-type: none"> a. Review NIA Service handbook + forms b. Review Duties & Responsibilities of appointed committees and positions c. What is Primary Purpose Finance? (includes how to submit expenses) d. Writing a motion e. Open sharing + Q&A
<p>12-12:30</p>	<p>Lunch</p>
<p>12:30</p>	<p>Prepare for business portion of the meeting</p> <ul style="list-style-type: none"> • Review voter eligibility and procedures

	<p>Ongoing business</p> <ol style="list-style-type: none"> 1. Open positions elections (Duties & Responsibilities are here, starting on page 38.) <ol style="list-style-type: none"> a. Accessibilities Comm Area Chair b. Public Information Comm Area Chair c. Accessibilities Comm Area Chair - Alternate d. Answering Service Comm Area Chair - Alternate e. Archives Comm Area Chair - Alternate f. BTG Comm Area Chair – Alternate g. CPC Comm Area Chair - Alternate h. Grapevine Area Chair – Alternate 2. Bids for 2022 Spring Assembly Conference – All bid presentations will be limited to a period of 10 minutes and shall include all pertinent written confirmations: Location, dates, hotel proposals, budget. Detailed bid requirements are in our Planning Procedures, starting on pg. 23. Normally bids are accepted at last year’s Fall Assembly. 3. Bids for 2022 Illinois State Conference – NIA 20 is set to host this event in 2022, according to the rotation established with Areas 19 and 20. <u>The bid shall include a detailed budget and other details concerning the Conference location or facility.</u>
<p>1:30</p>	<p>Service Committee Q&A (3 minutes each)</p> <ul style="list-style-type: none"> • Accessibilities Dwayne G • Answering Service Tracy F • Archives Jeff K • Bridge the Gap Kevin A • Concepts Robert S, Kris S • Cooperation w/ the Professional Community Jeff L • Corrections Scott M, Mark H • Grapevine Susan H • Literature Kimberly T, Phil M • Public Information Rich S, Ed M • Treatment Facilities Lisa S, Rich H <p>Administrative committee / roles Q&A (3 minutes each)</p> <ul style="list-style-type: none"> • Archivist Cheryl V • Conference Advisory Committee Committee chair • Electronic Equipment Joey B • Operating Committee Committee chair • Report & Charter Committee chair • Service Manual Custodian Cheryl V • Technology Committee Committee chair • Webmasters Earl H, Eric B
<p>2:15</p>	<p>Open microphone (one-minute limit)</p> <p>This is your chance to go raise your hand and share about things like:</p> <ul style="list-style-type: none"> • Something going on in your local community you want to invite us to. • Something about your group, district, or committee work. • Recognize or thank someone for their service. • Any other AA or NIA 20 related announcements.



<p>2:30</p>	<p>Let's adjourn! 😊</p> <p>Responsibility Statement <i>I am responsible...</i> <i>When anyone, anywhere,</i> <i>reaches out for help, I want</i> <i>the hand of A.A. always to be there.</i> <i>And for that: I am responsible.</i></p>
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The principal function of Northern Illinois service area 20 is to be a forum for effective communication between the Groups and the General Service Conference through its Delegate. NIA assists its Districts, Groups, and members to carry the message to the alcoholic who still suffers by conducting workshops, sharing sessions and seminars in all fields of general service along with other service activities.

Report of the Area Chair

March 13th, 2021

NIA 20 Spring Assembly

Virtual meeting via Zoom

Panel 70 Area Committee,

Wow – 2021 is moving right along. Can you believe we have been meeting virtually for an entire YEAR already? Boy, I can't wait to see all of you when it's safe, of course.

Some things I've been up to:

- Host meetings of the Area Officers – started in July, carries on monthly.
- Finalizing Illinois State Conference Policy documentation.
- Adjusting our 2021 Calendar as needed.
- Working to find servants to both elected and appointed open positions.
- Managing our Zoom accounts – activated two additional rooms to accommodate Pre-GSCVW breakout sessions, service committee meetings and conferences.
- Set up new signer for the BBC 2021 Treasurers.
- Joining District meetings to share experience, strength, and hope and NIA 20 updates.

What's coming up:

- Pre-GSCVW breakout meetings
- Officer meeting and May committee meeting prep – next Officer's meeting is 4/7/2021.
- Focus on key areas:
 - Technology committee - Zoom support, file sharing, building committee
 - 2021 and 2022 conference planning support
 - Active committees – using our Zoom account(s) to meet + build area calendar
 - Support increased engagement and participation
 - Survey our Assembly to gather feedback about our meetings
 - Talk about it with you
 - Send me your feedback and ideas

Expenses to date: \$631.70

2/23/2020 report total = \$631.70

- PPB04 Winter committee meeting \$30.24
- PPB09 CDPP \$601.40

Thank you for allowing me to serve.

Respectfully submitted,

Carmela R

Area Chair, chairperson@aa-nia.org