

## **2022 STATE CONFERENCE PROPOSAL**

Respectfully Submitted by  
**DISTRICT 10 and 42**

This bid is presented on behalf of District 10 and District 42 in accordance with the Illinois State Conference Structure, Procedures and Planning Digest revised September 2020.

### **THE HOSTING DISTRICTS**

Districts 10 and 42 has voted unanimously at recent GSR meetings to support this bid. Individuals involved in prior conferences have stepped forward to express a willingness to serve on the planning committee for this conference.

### **DETAILS OF THE PROPOSAL**

#### **PROPOSED DATES**

August 12 – 14, 2022

#### **PROPOSED LOCATION**

Sheraton Naperville/ Lisle  
3000 Warrenville Road  
Lisle IL 60532

#### **ROOM ACCOMMODATIONS**

\$99.00 for Traditional King KXTD

##### **Guestroom Minimum**

**100**

8/12 50

8/13 50

#### **REGISTRATION FEES**

Banquet

\$45.00

Total Conference & Banquet

\$70.00

Conference only

\$25.00

Conference only - Alateen

\$15.00

To achieve a breakeven budget, the registration fee is based on attendance of 600 (\$15000) and banquet attendance of 250. (\$10000)

### **THE PROPOSED FACILITY**

The proponents of this bid have initiated discussion with the Sheridan of Lisle, site of the 2019 Spring Conference and 2009 IL State Conference hosted by Area 19. The facility is located off Interstate 88 on Warrenville Road, and is easily accessible via Interstates 80, I-90, 294 and 355. O'Hare International Airport and Midway are 35 minutes away.

This bid is based on a written proposal from the Senior Sales Manager at the Sheridan. It is expected that a satisfactory contract can be entered into with the facility. Should the planning committee be unable to secure such a contract, it reserves the option of initiating discussions with alternate facilities.

Meeting room cost is \$1,000. If the 50-room block per night is not met, the hotel will charge the Conference for the un-booked rooms (50 rooms per night minus actual rooms booked times conference room rate). The conference room rate will remain available through the Conference arrival date.

In the event that rooms become 100% booked, the Hyatt will honor the room rate and apply any registrations to the minimum room count.

The hotel will provide coffee at the rate of \$29.00 per gallon. The Fellowship can provide coffee, soft drinks and dry snacks in the Hospitality Room. The overall coffee expense for the Conference is, therefore, to an extent manageable.

**The F&B minimum is \$10,000.** If minimum is met, meeting rental for conference space will be waived. We discussed adding two or three more rooms and space is available. Future consideration may be for the Spanish Districts and interpretation, possibility adding extra panels, and anything else that may come up. Hotel is flexible and space shown would, most likely, be available because it is right in the middle of the space, we had originally decided we would need.

#### **ADDITIONAL CONSIDERATIONS**

The proponents of this bid understand that the conference is intended to be a self-supporting event. The planning committee will keep accurate records of all necessary expenses, be prudent in its spending and turn over proceeds per the conference guidelines.

Respectfully submitted,  
Michael L. and Charles H.