

September 7, 2024 - Area Assembly, Archivist report

The Assembly Actions file has been updated with the business from the Summer Assembly. That file has been placed on the NIA website.

An effort has been under way to replicate the 1st Edition of *An Alcoholics Anonymous History in Northern Illinois Area 20* that was published in 1996. This document was scanned, converted to Word, and the mess that was created from that effort has now been edited a first time. An attempt has been made to make it as close to a replication as possible. To attempt to find any conversion efforts that I missed, Chris E., Accessibility Chair, has agreed to review my first pass to see if he can find other errors. These are things such as the conversion placed a 1 (one) instead of a lower-case L. Once completed a PDF version will be placed on the NIA web.

The effort of OneDrive storage for digital archives has progressed. Regarding Concepts, 100% of the copies we have in archives have been scanned. There are 5 vintage copies of Concepts that we have no copies of. These are: Summer 2004, Fall 2002, Summer, Fall and Winter of 1988, and Winter of 1987. If you know anyone who might have an original of these, please reach out and see if they would be willing to donate them to the Area. If they are not of the mind to do that, perhaps they will consider loaning them to us so we can scan them.

Minutes of Area Assemblies and Committee Meetings are next on the list of things to scan. Currently 78% of these have been completed already. Hopefully in the coming months more will be done.

Also, I have been supporting our Alternate Web Administrator by pulling copies of older files off the website and placing them in digital storage. This will, hopefully, ensure that no files are lost as the Technology Committee works to enhance the website. The current efforts including pulling all files prior to 2020, including Minutes, Agendas, and Reports. These will then be removed from the website.

We cannot make open access to our digital archives since most of them are not anonymity protected. Not only did we use full names in the printed documents, but we put addresses and phone numbers in them. Redaction will happen to copies of Minutes and Concepts so that, in time, these will become available to our general AA population.

I was asked about my attendance at the Archives Conference in September. I will be unable to attend as I have other commitments on that weekend.

Thank you for allowing me to serve,
Cheryl V. NIA20 Archivist

September 7, 2024 - Area Assembly, Service Manual Custodian report

Thank you, Chris E., for your motion regarding accessibilities and the printed material. I have reviewed our *NIA Service Manual* and found that we can mostly make it align with these guidelines. Our manual will go from the present 76 pages to 84 pages. There are two graphics that will not comply. This change will be done whenever there is a change to the manual as moved by the Area Assembly.

Chris and I also had a discussion regarding accessibilities needs for our NIA Service Manual as posted on the NIA website. His request revolved around a single page printing or the double page printing as we print it. The manuals have been sent to the Alternate Web Administrator in the single page format.

Thank you for allowing me to serve,
Cheryl V. NIA20 Service Manual Custodian