

August 3, 2024 - Area Assembly, Archivist report

The Assembly Actions file has been updated with the business from the Summer Assembly. That file has been placed on the NIA website. The link says Spring of 2024, but it's the Summer version when you open it.

The effort of OneDrive storage for digital archives has progressed. Regarding Concepts, 100% of the copies we have in archives have been scanned. There are 5 vintage copies of Concepts that we have no copies of. These are: Summer 2004, Fall 2002, Summer, Fall and Winter of 1988, and Winter of 1987. If you know anyone who might have an original of these, please reach out and see if they would be willing to donate them to the Area. If they are not of the mind to do that, perhaps they will consider loaning them to us so we can scan them.

Minutes of Area Assemblies and Committee Meetings are next on the list of things to scan. Currently 78% of these have been completed already. Hopefully in the coming months more will be done.

Also, I have been supporting our Alternate Web Administrator by pulling copies of older files off the website and placing them in digital storage. This will, hopefully, ensure that no files are lost as the Technology Committee works to enhance the website. The current efforts including pulling all files prior to 2020, including Minutes, Agendas, and Reports. These will then be removed from the website.

I understand that I will be able to share specific folders with people in the future. I have tested this and found I can give access, however I still haven't learned how to remove access. We cannot make open access to our digital archives since most of them are not anonymity protected. Not only did we use full names in the printed documents, but we put addresses and phone numbers in them. I am hoping that perhaps people who have Adobe Professional will volunteer to work on creating anonymous versions of digital files by redacting last names, addresses, and phone numbers.

Regarding the Illinois State Conference, I was not requested to bring archives to the event.

I was asked about my attendance at the Archives Conference in September. I will be unable to attend as I have other commitments on that weekend.

Thank you for allowing me to serve,
Cheryl V. NIA20 Archivist

August 3, 2024 - Area Assembly, Service Manual Custodian report

Thank you, Chris E., for your motion regarding accessibilities and the printed material. I will review our NIA Service Manual and report at the Fall Assembly on how following these guidelines might impact us here in NIA.

Thank you for allowing me to serve,
Cheryl V. NIA20 Service Manual Custodian