

August 22, 2025 – Summer Committee Meeting, Archivist report

The move of the archive storage unit has been scheduled for next week. I don't want to stretch the boundaries of the Traditions, so I won't mention the name of the company I'm using.... But Nate has been extremely helpful and obliging to the move. He was willing to accept a deposit and invoice us for the balance along with letting me send pictures of the unit to give a better estimate.

Once completed I will be going through what we have and getting a better inventory. I will also be able to move forward with the continuation of scanning minutes first, then moving on to other documents.

I participated in the monthly Archives workshop and presented information on how I have organized our electronic files. This included how I set-up storage and the naming convention I have used. Hopefully I presented tips on how Districts might start the process and move forward.

Expenses to date:

2/2025 – reframe Bill & Bob - \$398

2/2025 – new cases for Bill & Bob - \$49.98

4/2025 – external hard drive for electronic files - \$239.99

7/2025 – deposit for archives move - \$ 437.25

Total - \$1,125.22

Thank you for allowing me to serve,
Cheryl V. NIA20 Archivist

August 22, 2025 – Summer Committee Meeting, Service Manual Custodian report

Changes from the approved motions of the 2025 Summer Assembly have been made to the handbooks. These versions have been uploaded to the website.

Thank you for allowing me to serve,
Cheryl V. NIA20 Service Manual Custodian