

March 14, 2026 – Spring Assembly, Archivist report

The Assembly Actions file has been updated to include items from 1972 to the 2025 Winter Assembly in December. The PDF for this file is on the website.

Electronic copies of all reports from 2025 that were submitted to the Web Administrator and posted on the website have been placed in folders on OneDrive for archival purposes.

I have made available electronic copies of the archived files to three of the new trusted servants. The folders for Concepts, Delegates reports, and Finance reports on the OneDrive have been shared with Sue M., Lisa S., and Chris E. so they might see what has been done in the past. To date everything we have in archives of the Concepts are now electronic. So far, I have only been able to gather files back to 2006 for the other two.

So far this year I have been on pulling various boxes of material out of the storage unit and going through them to organize and scan. My focus has been on preparing for the archives room here at the Spring Assembly Conference. Because we have multiple copies of various documents, we are now able to both preserve originals and have a copy available to look at and read. This includes a bin of General Service Conference Final Reports, GSR Handbooks, and Service Manuals. All of these have been labeled as “Display Copies” and are currently in the archives room. Where possible, the extra copies of minutes and Concepts are in their respective binders as individual pages, rather than in the folded and stapled version that were mailed out.

In organizing our archives, I am also placing specific items in smaller bins that will work better for display purposes and allow easier transportation. For example, one bin now contains a binder with flyers and programs from previous NIA Spring Conferences. In it is also a small display case of various items like name tags and pins that were used. I hope to find an older version of a final conference report to add to this bin. There will also be one made for the Big Book Conference and the Illinois State Conference. It only takes time....

Expenses to date:

1/2026 – bin labels - \$5.40
1/2026 – acid free letter size paper - \$19.99
1/2026 – hanging file folders - \$24.02
2/2026 – 2 display cases - \$39.99
2/2026 – display copy labels - \$5.38
3/2026 – 4 hanging file bin - \$52.99
Total YTD - \$149.15

Thank you for allowing me to serve,
Cheryl V. NIA20 Archivist