

2026 Spring Committee Meeting Final Agenda

May 16, 2026

Lord of Life Elburn and via Zoom

District 61 Host

This anonymity protected agenda is posted on the NIA website. However, we do encourage the use of full names when speaking at the “virtual” microphone. This meeting will be recorded, as usual, for reference and use by our recording secretary.

Here is the link to register for the meeting;

<https://us02web.zoom.us/join/joinmeeting/register/JZtbGQFFQvqerE1ZyYiRsQ#/registration>

You will receive an email from Zoom after you have registered with the link to the meeting

Time	Item
8:00am	Meeting room opens for fellowship
9:00	<ul style="list-style-type: none"> ● Call to order ● Quiet time ● Serenity Prayer ● Announcements for today ● First time attendees ● Anniversaries since Spring Assembly (March 14th) ● Approval of minutes from Winter Committee Meeting. (January 17th)
9:15	Delegate report (Lisa S)
9:45	Treasury reports (Chris E, James)
10:00	Motions
	<ol style="list-style-type: none"> 1. Finance Committee – Motion to amend the Primary Purpose Register.
10:20	Officer reports (five-minute limit)
	<ul style="list-style-type: none"> ● Alternate Delegate – Dawn B. ● Chair – Aaron V. ● Alternate Chair – Lorrie F. ● Registrar – Kim D. ● Alternate Registrar – Dawn S. ● Secretary – Jan S. ● Alternate Secretary- Kevin A.
10:55	Conference reports (10 minutes each)
	<ul style="list-style-type: none"> ● 2026 Spring Conference ● 2026 Big Book Conference ● 2027 Spring Conference
11:30	Lunch (30 minutes)
12:00	<u>Old Business</u>
	<ol style="list-style-type: none"> 1. Bids for 2028 State Conference 2. Open elected positions review <ol style="list-style-type: none"> a. Accessibilities – Alternate b. Grapevine – Alternate c. Public Information d. Public Information - Alternate

12:15	Service Committee Reports (3 minute limit) <ul style="list-style-type: none">● Accessibilities - Dan P.● Answering Service - Dave T. & Dan M.● Archives - Carol H. & Chris S● Bridging the Gap - Joe B. & Sandy C.● Concepts - Sue M. & Beth● Cooperation w/ the Professional Community - Lisa GK & Judy G● Corrections - Jack B & Rob● Grapevine - Rob M. & Paula P.● Literature - Dave F. & Heather S.● Public Information - Jeff L.● Treatment - Adria P. & Laura S● Web Administrator - Scott T Administrative Committee Reports (3 Minute Limit) <ul style="list-style-type: none">● Archivist - Cheryl V.● Conference Advisory Committee Chair -Lorrie F● Electronic Equipment – Rick N● Finance - Chris E, James● Operating Committee Chair – John S● Report & Charter Committee Chair – Chris D● Service Manual Custodian - Sue M.● Technology Committee Bryan D.
1:15	DCM Reports – 26 Districts (3 minute limit)
1:45	Open microphone (one-minute limit) <p>This is your chance to go raise your hand and share about things like:</p> <ul style="list-style-type: none">● Something going on in your local community you want to invite us to.● Something about your group, district, or committee work.● Recognize or thank someone for their service.● Any other AA or NIA related announcements.
2:15	Let's adjourn! 😊 Responsibility Statement <i>I am responsible... When anyone, anywhere, reaches out for help, I want the hand of A.A. always to be there. And for that: I am responsible.</i>

The principal function of Northern Illinois service area 20 is to be a forum for effective communication between the Groups and the General Service Conference through its Delegate. NIA assists its Districts, Groups, and members to carry the message to the alcoholic who still suffers by conducting workshops, sharing sessions and seminars in all fields of general service along with other service activities.

Motion to amend the Primary Purpose Register

Motion

The Finance Committee moves to update the Primary Purpose Register in the following ways:

**revised sections of the PPR are shown in red on pages 3-7.*

**all page numbers reference the NIA 20 Service Manual, web version 03/2026.*

1. To rearrange the reimbursable groups to be:
 - a. Group 1 – Officers and Alternates
 - b. Group 2 – Service Committee Chairpersons and Alternates
 - c. Group 3 – Appointed Service Committee Positions
 - d. Group 4 – Administrative Committees
2. To add the Linguistic Translation Coordinator(s) and Service Manual Custodian to Group 3.
3. To change *Mileage* in the “Allowable Expense” column to *Transportation*, which will cover:
 - a. Mileage, airfare, or train tickets, and also tolls, parking, taxis/rideshares, etc.
4. To split B01 (General Service Conference (GSC)) into two PPB Activities:
 - a. one for Delegate visits to Districts to discuss Conference agenda items before the GSC and to present conference reports after the GSC
 - b. one for the Pre-General Service Conference Workshop (PGSCW)
5. To create a PPB Activity for “Tech Committee Support for Area Functions,” to cover transportation, and, when necessary to be at NIA conferences, lodging, meals, and registration.
6. To change the reimbursed authority for B06 (Administrative Committee Meetings) from a list of Appointed Committees to say Group 4.
7. To clarify that the reimbursed authority for B08 (Area Committee participation in District Committee functions) is Groups 1, 2, and 3.
8. To split B10 (Area Operations) into three PPB Activities:
 - a. Area Operations, Officers
 - b. Area Operations, Appointed Service Committee Positions
 - c. Service Committee Activities, other than workshops
9. To amend the “Expectations per Guidelines” column for B11 (Illinois State Conference (ISC), Area Committee participation) and B12 (Spring Assembly Conference, Area Committee participation) to say *Area trusted servants* and not specify the number.
10. To clarify that the reimbursed authority for B17 (Service Committee Workshops) is Group 2.
11. To reorganize the PPB Activity Numbers to be more cohesive and renumber them consecutively.

Background

The basic intent of this motion is to make the PPR more understandable, to reflect changes in the NIA Service Manual, and to better track spending for all the various activities. These changes are all based on the existing Duties and Responsibilities in the NIA Service Manual, motions passed by the Area Assembly to update those Duties and Responsibilities, and historical practice. We hope that this can be passed as one motion, as it is based on the will of the Area Assembly and they are all interrelated.

1. Currently, Group 2 combines elected Service Committee Chairs and Alternates (p.66-68) with Appointed Service Committee Positions (p.75-76). There are different duties and responsibilities for the two groups and so we recommend splitting group 2 into two separate groups.
2. The Linguistic Translation Coordinator was added as an Appointed Service Committee Position (p.79) at the 2024 Spring Assembly, but was not added to the group list in the PPR. The Service Manual Custodian is also an Appointed Service Committee Position (p.78-79), has been historically reimbursed for expenses, but is not listed in any group.

Motion to amend the Primary Purpose Register

3. Airfare, tolls, parking, taxis and rideshares have been historically reimbursed but are not listed as a reimbursable expense. Early versions of the PPR used to list Transportation.
4. The duties and responsibilities for the Delegate (p.50) include,
 - a. In preparation for the Conference:
 - i. Be available to attend District meetings to discuss Conference agenda items.
 - b. After the Conference:
 - i. Be available to attend District meetings to present a conference report.The duties and responsibilities for Officers (p.48), Service Committee Chairs (p.66), and Appointed Service Committee Positions (p.75) include, but are not covered in the PPR,
 - c. Attend the Pre-General Service Conference Workshop.
5. The Technology Committee and Electronic Equipment Committee were combined at the 2026 Spring Assembly, and the committee duties and responsibilities (p.84) now include, and need to be provided for in the PPR,
 - a. Provide set-up, operations, and teardown of AV and technology equipment at NIA Committee Meetings, Assemblies, NIA Conferences.
6. Changing the list of committees to say Group 4 is to keep the PPR consistent and not require future motions if there are changes made to administrative committees.
7. Participating in District Committee functions is not in the duties and responsibilities of group 4, so should be clarified to only cover groups 1 (p.48), 2 (p.66), and 3 (p.75).
8. B10 has been a catch-all activity number and covers a huge amount of Area expenses. Breaking it into three categories allows for better informing the Area Assembly about expenses.
9. Until adding the Linguistic Translation Coordinator as an Appointed Service Committee Position, there were thirty-six Area Trusted Servants expected to attend the ISC and Spring Assembly Conference. By removing the number, we will not require future motions if there are changes.
10. Only Service Committee Chairpersons (p.66) and Alternates (p.67) are expected to host workshops and the reimbursable authority should be amended to clarify that.
11. Reorganizing the list of Activity Numbers will help members of the Area Assembly better understand the PPR and know what activities are related to each other. The activities that would move are, B09 (ECR CDPP) to appear before B15 (ECRF), B17 (Service Committee Workshops) to appear before the new "Service Committee Activities other than workshops", B19 (ISC hosting) to appear before B14 (Spring Assembly Conference hosting).

References

Northern IL Service Manual: https://aa-nia.org/wp-content/uploads/202603_SrvMan_Sm_Eng-CV.pdf

Follow Up Action Required

Update the NIA 20 Primary Purpose Register with the approved changes.

Add to the list of Primary Purpose Basic Expenses, before Mileage, on page 46 of the Service Manual:

- Transportation – Mileage, airfare, or train tickets, and also tolls, parking, taxis/rideshares, etc.

Add to the list of Appointed Service Committee Positions on page 75 of the Service Manual:

- Language Translation Coordinator(s)

Respectfully submitted

Michael B, Chairperson

Panel 76 Finance Committee

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Motion to amend the Primary Purpose Register

Group I:	Group II:	Group III:	Group IV:
Officers and Alternates	Service Committee Chairs and Alternates	Appointed Service Positions	Administrative Committees
• Delegate	• Accessibilities	• Archivist	• Operating
• Chairperson	• Answering Service	• Concepts Editor/Co-Ed.	• Finance
• Treasurer	• Archives	• Linguistic Trans. Coord.	• Report and Charter
• Secretary	• Bridging the Gap	• Service Manual Custod.	• Conference Advisory
• Registrar	• Coop. with Prof. Comm.	• Web Administrator/Alt.	• Technology

Allowable Expenses:

- **Literature:** Conference approved literature, Grapevine literature, and service pieces produced by G.S.O.
- **Mailing and supplies:** Supplies such as paper, labels, envelopes, postage, etc.
- **Printing or copying:** Materials for distribution at Committee Meetings, Assemblies, conferences, workshops, other service-related activities.
- **Transportation:** Mileage, airfare, or train tickets, and also tolls, parking, taxis/rideshares, etc.
- **Mileage:** For Area activities mileage is reimbursed at the current IRS standard mileage rate for business use.

Primary Purpose Basic							
Activity Number*	Activity Name	Expectations per Guidelines	Allowable expenses	Reimbursed Authority	2026 Existing Approved Amount	2026 Proposed New Amount	2026 Through 03/11/26
B01	General Service Conference (GSC) Delegate visits to District	The Delegate is expected to be available to attend District meetings to discuss Conference agenda items before the GSC and to present conference reports after the GSC.	<ul style="list-style-type: none"> • Mailing and supplies • Printing or copying • Transportation • Spanish Interpreter • Facility rental 	<ul style="list-style-type: none"> • Delegate 		\$ 700.00	
Bxx	Pre-General Service Conference Workshop (PGSCW)	The Area Committee is expected to support hosting districts to host the PGSCW per the NIA Guidelines, and historical practice.	<ul style="list-style-type: none"> • Mailing and supplies • Printing or copying • Transportation • Spanish Interpreter • Facility rental 	<ul style="list-style-type: none"> • Groups I, II and III 	\$ 2,700.00	\$ 2,000.00	\$ -
B02	General Service Conference Contribution	Area 20 will fully fund our Delegate for participation at all annual General Service Conferences.	In February, two contributions to GSB are to be made for NIA participation in the GSC. One is to cover the final cost of the previous year's GSC (minus the suggested Area contribution previously paid). The second, per current Advisory Action, is for the suggested area contribution for delegate expenses for that year's GSC.	<ul style="list-style-type: none"> • Delegate reports to the Treasurer the past year and current year expenses per the letter received in the Delegates Communications Kit and contributions should be delivered per the instructions in the letter. 	\$ 12,500.00	\$ 9,300.00	\$ 9,300.00

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Activity Number*	Activity Name	Expectations per Guidelines	Allowable expenses	Reimbursed Authority	2026 Existing Approved Amount	2026 Proposed New Amount	2026 Through 03/11/26
B03	Area Assemblies	The Area Committee is expected to support hosting districts to host four assembly meetings each year per the AA Service Manual, area guidelines, and historical practice.	<ul style="list-style-type: none"> Literature Mailing and supplies Printing or copying Transportation Spanish Interpreter Facility rental 	<ul style="list-style-type: none"> Groups I, II and III 	\$ 9,000.00	\$ 9,000.00	\$ -
B04	Area Committee Meetings	The Area Committee is expected to host four committee meetings each year per the AA Service Manual, area guidelines, and historical practice.	<ul style="list-style-type: none"> Literature Mailing and supplies Printing or copying Transportation Spanish Interpreter Facility rental 	<ul style="list-style-type: none"> Groups I, II and III 	\$ 8,000.00	\$ 8,000.00	\$ 1,340.03
B05	Service Orientation Workshops	The Area Committee is encouraged to host roughly eight Service Orientation workshops around NIA per year.	<ul style="list-style-type: none"> Literature Mailing and supplies Printing or copying Transportation Spanish Interpreter Facility rental 	<ul style="list-style-type: none"> Alternate Delegate 	\$ 3,000.00	\$ 3,000.00	\$ -
Bxx	Tech Committee Support for Area Functions	The Tech Committee provide set-up, operations, and teardown of AV and technology equipment at NIA Committee Meetings, Assemblies, PGSCW, NIA Conferences, and other events when requested.	<ul style="list-style-type: none"> Transportation and, when necessary to be at NIA conferences: Lodging Meals Registration 	<ul style="list-style-type: none"> Tech Committee Member's necessary to provide requested services 		\$ 3200.00 (pulled from B02 overestimate)	
B06	Administrative Committee Meetings	Committees are encouraged to hold roughly ten meetings each year to perform their respective functions per area guidelines and historical practice.	<ul style="list-style-type: none"> Mailing and supplies Printing or copying Transportation Conference calls 	<ul style="list-style-type: none"> Group IV 	\$ 150.00	\$ 150.00	\$ -
B07	Concepts Newsletter	The Concepts Editor is expected to produce the NIA Concepts Newsletter per area guidelines and historical practice.	<ul style="list-style-type: none"> Mailing and supplies Printing or copying Spanish Translation 	<ul style="list-style-type: none"> Concepts Editor Concepts Co-Editor 	\$ 1,650.00	\$ 1,650.00	\$ -
B08	Area Committee participation in District Committee functions	When invited, Area trusted servants are expected to attend and participate in District service functions including District meetings, workshops, service events, etc., per area guidelines and historical practice.	<ul style="list-style-type: none"> Literature Mailing and supplies Printing or copying Transportation Spanish Interpreter Facility rental 	<ul style="list-style-type: none"> Groups I, II, III This relates to expenses incurred when the District is hosting. 	\$ 1,600.00	\$ 1,600.00	\$ 436.33
B09 (move before ECRF)	East Central Region Conference of Delegates Past and Present	Attend the East Central Regional Conference of Delegates Past and Present	<ul style="list-style-type: none"> Lodging Meals Transportation Registration Banquet 	<ul style="list-style-type: none"> Delegate Alternate Delegate Area Chairperson Immediate Past Delegate 	\$ 2,900.00	\$ 2,900.00	\$ 1,801.33

Motion to amend the Primary Purpose Register

Activity Number*	Activity Name	Expectations per Guidelines	Allowable expenses	Reimbursed Authority	2026 Existing Approved Amount	2026 Proposed New Amount	2026 Through 03/11/26
B10	Area Operations, Officers	Area Officers and Alternate Officers are expected to operate NIA basic services per area guidelines and historical practice.	<ul style="list-style-type: none"> Mailing and supplies, printing or copying, transportation, printing service manuals and forms, P.O. boxes, Accounting software, contribution envelopes, check printing, bank fees, reports filing fees, certified public accountant, insurance, name badges, pens, meal stickers, laptops, audio recording devices, accessories, etc. 	<ul style="list-style-type: none"> Group I 	\$ 21,200.00	\$ 7,200.00	\$ 4,649.44
Bxx	Area Operations, Appointed Service Committee Positions	Appointed Service Committee positions are expected to maintain NIA basic services according to the duties and responsibilities of their position.	<ul style="list-style-type: none"> Mailing and supplies, printing or copying, transportation, archives repository and supplies, website expenses, software licenses, electronic equipment storage/ maintenance/ upgrades, Spanish translation, etc. 	<ul style="list-style-type: none"> Group III 	\$ 7,000.00	\$ 7,000.00	
Bxx	Service Committee Activities, other than workshops	Area Service Committees are expected to carry the message through regular activities and services according to the duties and responsibilities of their committee.	<ul style="list-style-type: none"> Literature Mailing and supplies Printing or copying Transportation Spanish Interpreter 	<ul style="list-style-type: none"> Group II 		\$ 7,000.00	
B11	Illinois State Conference (ISC), Area Committee participation	In years in which the ISC is hosted by NIA, Thirty-six Area trusted servants, as detailed in their Duties and Responsibilities, are expected to attend and participate. In non-hosting years, the Delegate, Area Chairperson, and Archivist are expected to attend and participate. In non-hosting years service committee chairpersons who are requested by the NIA Delegate and the Conference planning committee are also expected to attend and participate	<ul style="list-style-type: none"> Lodging Meals Transportation Registration Banquet 	<ul style="list-style-type: none"> Delegate, Area Chairperson, and Archivist every year. Group I, II and III when it is held in N.I.A. and in other years when Delegate requests participation for Area 19 or 21 State Conference Host Committees. 	\$ 3,000.00	\$ 3,000.00	\$ -
B12	Spring Assembly Conference, Area Committee participation	Thirty-six Area trusted servants, as detailed in their Duties and Responsibilities, are expected to attend and participate in the NIA Spring Conference.	<ul style="list-style-type: none"> Lodging Meals Transportation Registration Banquet 	<ul style="list-style-type: none"> Groups I, II and III 	\$ 8,000.00	\$ 8,000.00	\$ 349.76

Motion to amend the Primary Purpose Register

Activity Number*	Activity Name	Expectations per Guidelines	Allowable expenses	Reimbursed Authority	2026 Existing Approved Amount	2026 Proposed New Amount	2026 Through 03/11/26
B13	Big Book Conference, hosting	The Area Committee is expected to support the hosting district to host the Big Book Conference per the NIA Big Book Conference guidelines and historical practice.	<ul style="list-style-type: none"> • Literature • Mailing and supplies • Printing or copying • Transportation • Spanish Interpreter • Facility Rental • Name tags • Seed money 	<ul style="list-style-type: none"> • Host Planning Committee 	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00
B14	Spring Assembly Conference, hosting	The Area Committee is expected to support the Spring Conference Committee to host the NIA Spring Conference per the NIA Spring Conference Guidelines and historical practice.	<ul style="list-style-type: none"> • Literature • Mailing and supplies • Printing or copying • Transportation • Spanish Interpreter • Facility Rental • Name tags • Seed money • Hotel deposit 	<ul style="list-style-type: none"> • Host Planning Committee 	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
B15	East Central Regional Forum	The Area Delegate and Alternate Delegate are expected to attend the East Central Regional Forum (held every two years).	<ul style="list-style-type: none"> • Lodging • Meals • Transportation • Registration • Banquet 	<ul style="list-style-type: none"> • Delegate • Alternate Delegate 	\$ -	\$ -	\$ -
B16	East Central Regional Conference	The Area Delegate and Alternate Delegate are expected to attend the East Central Regional Conference every year (held every year except those with International Conferences.)	<ul style="list-style-type: none"> • Lodging • Meals • Transportation • Registration • Banquet 	<ul style="list-style-type: none"> • Delegate • Alternate Delegate 	\$ 2,100.00	\$ 2,100.00	\$ -
B17 (move before Service Committee Activities)	Service Committee Workshops	Area service committee chairpersons are expected to host workshops focused on carrying the A.A. message within the scope of one or more service committees. The workshops should be geographically distributed throughout NIA.	<ul style="list-style-type: none"> • Literature • Mailing and supplies • Printing or copying • Transportation • Spanish Interpreter • Facility rental 	<ul style="list-style-type: none"> • Groups II • This relates to expenses incurred when the Area is hosting. 	\$ 1,500.00	\$ 1,500.00	\$ -
B18	Annual Bridging the Gap Workshop Weekend	The Bridging the Gap (BTG) Committee Chairperson and Alternate Chairperson, or their replacements, as appointed by the BTG Chairperson, are expected to attend the Annual BTG Workshop Weekend.	<ul style="list-style-type: none"> • Lodging • Meals • Transportation • Registration • Banquet • Mailing and supplies • Printing or copying 	<ul style="list-style-type: none"> • BTG Chair • BTG Alternate Chair 	\$ 1,500.00	\$ 1,500.00	\$ -

Motion to amend the Primary Purpose Register

Activity Number*	Activity Name	Expectations per Guidelines	Allowable expenses	Reimbursed Authority	2026 Existing Approved Amount	2026 Proposed New Amount	2026 Through 03/11/26
B19 (move after BBC hosting)	Illinois State Conference, hosting	The Area Committee is expected to support the State Conference Committee to host the IL State Conference per our guidelines and historical practice.	<ul style="list-style-type: none"> • Literature • Mailing and supplies • Printing or copying • Transportation • Spanish Interpreter • Facility Rental • Name tags • Seed money • Hotel deposit 	<ul style="list-style-type: none"> • Host Planning Committee 	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00
B20	National AA Technology Workshop	Either the Web Administrator or the Alternate Web Administrator is expected to attend the annual National AA Technology Workshop.	<ul style="list-style-type: none"> • Lodging • Meals • Transportation • Registration • Banquet 	<ul style="list-style-type: none"> • Web Administrator or Alternate Web Administrator 	\$ 950.00	\$ 950.00	\$ -
B21	National Corrections Conference	The Corrections Chairperson and Alternate Corrections Chairperson are expected to attend the annual National AA Corrections Conference.	<ul style="list-style-type: none"> • Lodging • Meals • Transportation • Registration • Banquet 	<ul style="list-style-type: none"> • Corrections Chair • Alternate Corrections Chair 	\$ 1,250.00	\$ 1,250.00	\$ -
B22	National AA Archives Workshop	Either the NIA Archivist or Archives Committee Chairperson is expected to attend the annual National AA Archives Workshop.	<ul style="list-style-type: none"> • Lodging • Meals • Transportation • Registration • Banquet 	<ul style="list-style-type: none"> • Archivist or Archives Chair 	\$ 1,000.00	\$ 1,000.00	\$ -
Primary Purpose Basic (PPB) Totals:					\$ 90,500.00	\$ 90,500.00	\$ 29,576.89
Prudent Reserve (30% of PPB Total):					\$ 27,150.00	\$ 27,150.00	