

Northern Illinois Area 20

Unity - Service - Recovery

Report & Charter Committee Report

NIA 20 Summer Committee Meeting

August 1, 2026

Hello Area 20-

The Report and Charter Committee met on July 22, 2026, to define its core responsibilities, establish administrative roles, and outline procedures for reviewing Assembly-approved motions. Judd W., a past Report & Charter Committee chair, helped to clarify the committee's role, emphasizing that its primary purpose is to ensure consistency across all governing documents following approved motions. Chris D. ran the meeting in the absence of a committee chairperson, as the formal election of a chair was postponed until all members could be present. During the session, the committee unanimously elected Jeanie L. as Secretary to track motions and documentation, confirmed committee membership, and verified that the recently passed motion below does require review to assure cross-document alignment.

-Committee Consolidation Review: We will evaluate the impact of the motion passed at the Spring Assembly—which combined the Technology and Electronic Equipment committees—on our standing Area guidelines.

To maintain efficiency and clarity moving forward, the committee established clear workflows and action items. Members agreed to track motion updates using shared spreadsheets, form small teams—starting with Judd and Dawn Brandies reviewing the Service Manual—and conduct motion-specific discussions via separate email threads. Dawn sent the meeting transcript to Jeanie for formal minutes distribution, while Chris took on updating the master contact list to include all members. The committee adjourned following a clear operational roadmap for verifying document consistency and implementing Assembly decisions. The soonest any new motions from this committee would be presented would be the Fall Committee meeting in October.

In Service,

Chris D. (Report & Charter Past Delegate)