

## 2026 Winter Committee Meeting Preliminary Agenda

January 17, 2026

Lord of Life Elburn and via Zoom

This anonymity protected agenda is posted on the NIA website. However, we do encourage the use of full names when speaking at the "virtual" microphone. This meeting will be recorded, as usual, for reference and use by our recording secretary.

Here is the link to register for the meeting;

[https://us02web.zoom.us/join/azug2vw9SSSKExuEv\\_NCA](https://us02web.zoom.us/join/azug2vw9SSSKExuEv_NCA)

You will receive an email from Zoom after you have registered with the link to the meeting

Time	Item
8:00am	<b>Meeting room opens for fellowship</b>
9:00	<ul style="list-style-type: none"> <li>● Call to order</li> <li>● Quiet time</li> <li>● Serenity Prayer</li> <li>● Announcements for today</li> <li>● First time attendees</li> <li>● Anniversaries since Winter Assembly (December 13th)</li> <li>● Approval of minutes from Winter Assembly Meeting.</li> </ul>
9:15	<b>Delegate report (Lisa S)</b>
9:45	<b>Treasury reports (Chris E, James)</b>
10:00	<b>Officer reports (five-minute limit)</b> <ul style="list-style-type: none"> <li>● Alternate Delegate – Dawn B.</li> <li>● Chair – Aaron V.</li> <li>● Alternate Chair – Lorrie F.</li> <li>● Registrar – Kim D.</li> <li>● Alternate Registrar – Kim D.</li> <li>● Secretary – Jan S.</li> <li>● Alternate Secretary- Kevin A.</li> </ul>
10:30	<b>Service Orientation Workshop</b> <ul style="list-style-type: none"> <li>● <b>Service Structure – Lisa S.</b></li> <li>● <b>Role of the GSR – Dawn B.</b></li> <li>● <b>Service Committees - Robert S</b></li> <li>● <b>Primary Purpose Financing - Chris E.</b></li> </ul>
11:30	<b>Conference reports (10 minutes each)</b> <ul style="list-style-type: none"> <li>● 2026 Spring Conference</li> </ul>

Time	Item
11:40	<b><u>Old Business</u></b> <ol style="list-style-type: none"> <li>1. Bids for 2026 Big Book Conference</li> <li>2. Open elected positions review               <ol style="list-style-type: none"> <li>a. Accessibilities – Alternate</li> <li>b. Grapevine – Alternate</li> <li>c. Public Information – Alternate</li> </ol> </li> </ol>
11:50	<b><u>New Business</u></b> <ol style="list-style-type: none"> <li>1. <b><u>Motion to Combine the Electronic Equipment and Technology Committee</u></b></li> </ol>
12:00	Lunch
12:30	<b>Service Committee Reports (3 minute limit)</b> <ul style="list-style-type: none"> <li>● Accessibilities - Dan P.</li> <li>● Answering Service - Dave T. &amp; Dan M.</li> <li>● Archives - Carol H. &amp; Chris S</li> <li>● Bridging the Gap - Joe B. &amp; Sandy C.</li> <li>● Concepts - Sue M. &amp; Beth</li> <li>● Cooperation w/ the Professional Community - Lisa GK &amp; Judy G</li> <li>● Corrections - Jack B &amp; Rob</li> <li>● Grapevine - Rob M. &amp; Paula P.</li> <li>● Literature - Dave F. &amp; Heather S.</li> <li>● Public Information - Jeff L.</li> <li>● Treatment - Adria P. &amp; Laura S</li> <li>● Web Master - Scott T</li> </ul> <b>Administrative Committee Reports (3 Minute Limit)</b> <ul style="list-style-type: none"> <li>● Archivist - Cheryl V.</li> <li>● Conference Advisory Committee Chair -</li> <li>● Electronic Equipment -</li> <li>● Finance - Chris E, James</li> <li>● Operating Committee Chair -</li> <li>● Report &amp; Charter Committee Chair -</li> <li>● Service Manual Custodian - Sue M.</li> <li>● Technology Committee Bryan D.</li> </ul>
1:30	<b>DCM Reports – 26 Districts (three-minute limit)</b>

2:00	<b>Open microphone (one-minute limit)</b> This is your chance to go raise your hand and share about things like: <ul style="list-style-type: none"><li>● Something going on in your local community you want to invite us to.</li><li>● Something about your group, district, or committee work.</li><li>● Recognize or thank someone for their service.</li><li>● Any other AA or NIA related announcements.</li></ul>
	<b>Let's adjourn!</b> 😊  <b>Responsibility Statement</b> <i>I am responsible...</i> <i>When anyone, anywhere,</i> <i>reaches out for help, I want</i> <i>the hand of A.A. always to be there.</i> <i>And for that: I am responsible.</i>
<b><i>The principal function of Northern Illinois service area 20 is to be a forum for effective communication between the Groups and the General Service Conference through its Delegate. NIA assists its Districts, Groups, and members to carry the message to the alcoholic who still suffers by conducting workshops, sharing sessions and seminars in all fields of general service along with other service activities.</i></b>	

## **Motion to Combine the Electronic Equipment and Technology Committee**

### **Motion**

The combined members of the Electronic Equipment Committee and the Technology Committee move to combine these two committees into one committee, under the heading of the Technology Committee, and to amend the Duties and Responsibilities in the Northern Illinois Service Manual. The Duties and Responsibilities section for Electronic Equipment Committee is on pages 81 & 82 and for Technology Committee is on pages 84 & 85.

Changes are documented in the attached pages with strikethrough of moved/removed items and underlined italics for changes of verbiage or new wording.

### **Background**

In 1997 a motion was approved to create a Computer Service Committee to oversee the needs of NIA. This committee was eventually renamed to the Electronic Equipment Committee. In 2017 a motion was passed to create the Technology Committee. In 2021 a motion was approved to make the Assemblies, Committee Meetings, and the Pre-GSC Workshop hybrid which included funding to buy the necessary equipment.

This increase in the need for additional equipment, and the technical knowledge to make functional hybrid events changed the dynamics of these two committees. Beginning in 2024, the two came together to create the workings of a cohesive committee that handles both aspects of the physical equipment and the technical software dynamics. This makes two committees redundant.

### **REVISED WORDING OF THE TECHNOLOGY COMMITTEE**

#### *~~Technology Committee Mission Statement:~~*

The Technology Committee ~~promotes~~ enables the effective and responsible use of technology to ~~increase~~ improve the efficiency of Northern Illinois Area 20 (NIA) operations. The committee supports the committees' and officers NIA events, administers the Area's technology resource, systems, equipment, and facilitates ~~security and enable~~ information sharing in alignment with the principles of Alcoholics Anonymous and the General Service Office (GSO) guidelines.

#### *~~Technology Committee Responsibilities:~~*

- The committee will have a maximum of ~~six~~ eight member to include:
  - The Area Website Administrator
  - The Alternate Area Website Administrator
  - The Area Archivist or Area Archives Chair
  - A Past Delegate, as recommended by the existing Technology Committee to be appointed by the Area Chairperson

- ~~Three~~ Up to four additional members appointed by the Area Chairperson as recommended by Area Website Administrator and Alternate the existing Technology Committee
- When required, the Technology Committee may create subcommittees with additional members, on an ad hoc and time limited basis to support events and projects, fill critical skill gaps, and as required to fulfill its responsibilities
- Elect a chairperson during its first meeting of each year
- Meet ~~as needed~~ regularly in person, by email, or teleconference.
- Provide set-up, operations, and teardown of AV and technology equipment at NIA Committee Meetings, Assemblies, NIA Conferences.
  - Other NIA sponsored events may request support from the Technology Committee, which are subject to the committee's capacity and must be approved by the NIA Chair or Delegate
  - Use of NIA's technology equipment must be under the supervision of a member of the Technology Committee
  - NIA equipment cannot be loaned out for non-Area use, including AA related events not sponsored by NIA
- Make recommendations concerning acquisition, implementation, maintenance, and upgrading of technologies Area Technology resources within a secure and robust infrastructure
- Maintain and oversee the security of the Area's technology a secure infrastructure, including systems used to store, archive, disseminate, and share electronic information to the NIA members Area 20 Groups, officers and committees.
- Administer and maintain the Area's technology systems and accounts, including:
  - Area email systems and accounts (such as M365)
  - Virtual meeting platforms (such as Zoom)
  - Other technology platforms, subscriptions, and related services that support the Committee's responsibilities and Area operations
- Create, maintain, and update guidelines and policies related to:
  - Cybersecurity
  - Multifactor Authentication (MFA)
  - Acceptable and appropriate use of Area Equipment
- Maintain an inventory of all electronic equipment owned by the Area, including:
  - Item description
  - Location
  - Serial number
  - Date of purchase
- Oversee the administration, maintenance, content, and security and use of the Area Website(s)
- Recommend updates to the Area Website Policy and Guidelines ~~as necessary~~

Note: The below items were removed as written. They were either no longer valid or incorporated elsewhere. They have been placed in this location to make the above more easily read.

- ~~Rapidly advancing technology has both positive and negative effects on our ability to carry the A. A. message and effectively communicate with those we serve. The Technology Committee will keep abreast of technology issues and make appropriate~~

~~recommendations to the Area Assembly on how to take advantage of current and future technological opportunities. This committee is independent of the Public Information Committee.~~

- ~~• Assess the technological needs and competencies of Area 20 groups, officers, and committees.~~
- ~~• Provide recommendations for officer and committee technology training~~
- ~~• Communicate with Area officers and committees~~
- ~~• Identify and promote resource procurement to advance technology and its use by groups, Area 20 officers, and Area 20 committees~~
- ~~• Recommend allocation and procurement of technology resources~~
- ~~• Keep the districts, Assembly and Area Committee informed about technology opportunities~~
- ~~• Make recommendations for the implementations of technology opportunities—~~
- ~~• Committee members shall serve a two-year rotation, and may be appointed for a second rotation at the discretion of the Area Chair~~