

Northern Illinois Area 20 Winter Committee Minutes January 20, 2024, In Person and Online/Video

MINUTES DISCLAIMER: THE MINUTES ARE CONSIDERED CONFIDENTIAL PUBLICATIONS AND SHOULD BE USED FOR AA PURPOSES ONLY

Meeting Opening: Area Chair, Dawn, called the meeting to order at 9:00am. The group participated in a quiet time followed by the Serenity Prayer. Dawn made the meeting announcements.

Attendance:

First Time Attendees: Christa Alt GSR Design for Living and literature chair D11, Margaret D43, Ursula D43, Laura Remnant Group, Rueben GSR Sunday Night BB Study Elgin, Jeremy Alt DCM D23, Dean Literature Chair D42, Josh DCM D62, Jen GSR and Alt Treatment D41, Julie D43, Amy GSR Women's BB Meeting Bloomindale and Alt Answering Service Chair, Brad D40 Treatment Chair, Brad Technology Chair D43, Diane GSR Women's Happy Joyous and Free, Marcello DCM D20, Georgine PI Chair D11 and GSR 3 Legacy, Christy GSR Hope and Serenity Group and Directory Chair D22

Anniversaries: Eric 36 years, Chris 9 months, Charles 1 year, Brad 5 years, Lisa 10 years, Bonnie 11 years

Approval of Committee Minutes: The minutes were approved unanimously

Delegate's Report – Erik L

First off, I would like to welcome all new GSRs, DCMs and District Service Chairs – I look forward to serving with you over the next 2 years. As we begin a new year, I would like to thank you once again for the opportunity to serve as your Panel 74 Area 20 Delegate. I am extremely grateful and honored and will do the best job I can to serve the Area. I will be my intent to share all the information I receive as soon as I get it. I would also like to thank Chris D., for his help to me personally, and for the fantastic job he did as our delegate the past 2 years. Going into this year's General Service Conference, it will be my goal to hear from as many people as possible and gain as much input as I can from the fellowship in Area 20. I will try to be as accessible as possible and can always be reached by phone or email – please do not hesitate to contact me.

So far this year...

I received my committee assignment for the General Service Conference. I have been assigned to the **Agenda Committee**. Traditionally, this committee reviews conference themes, presentation, and workshop ideas. This year the Conference Inventory Plan has also been added to this committee. On January 3rd I attended a session for On Board Training. On Board is the new information portal that is used by GSO to share information with and among the Delegates. It will replace the Conference Dashboard. On January 3rd, I also attended the monthly sharing session with the other delegates in the East Central Region and our ECR trustee Cathi C. Cathi chairs this meeting monthly so that information can be shared within our region among the delegates. On January 13th, I participated in the District 22 Service Workshop in Elgin. Thanks to District 22 for putting on a great event and thanks to Joey and Lisa S. for their excellent presentations.

Coming up...

Following the General Service Board meeting on January 30, a final agenda, together with background material, which will be distributed February 16-23 to the delegates. I will work with our Alternate Delegate, Lisa S., to get this distributed to Area 20 as soon as we receive it. I would expect, like the last few years, we will hold a series of virtual meetings to review the agenda items prior to our Pre-General Service Workshop on March 23rd. Planning to attend the Conference of Delegates past & Present (CDPP) in Muncie, IN from Feb. 9-11. I will be attending the GSC Delegate Meeting on Feb. 15. I will be attending the General Service Conference sharing session on Feb 27. At our Spring Conference, on Saturday, March 2, I have been asked to moderate a sharing session where we will review the questions put forth by the Trustee's Committee on Literature reviewing how we may handle any potential future requests to change literature written by our founders.

I have not incurred any expenses so far this year.

Treasurer's Report – Dave F

Account	2023 Amount	2023 Amount	2024 Amount	2024 Amount
Checking		\$ 61,154.61		\$ 54,277.44
Green Can (restricted)	\$ 1,617.62		\$ 1,642.62	
Pink Can (restricted)	\$ 1,920.36		\$ 2,213.43	
Total restricted		\$ 3,537.98		\$ 3,856.05
Net Checking		\$ 64,692.59		\$ 58,133.49
Prudent Reserve	(0.3 X \$70,565.00) + interest	\$ 21,169.22	(0.3 X \$78,003.00) + interest	\$ 23,400.90
Total		\$ 85,861.81		\$ 81,534.39
	Sum Contribution	\$ 85,280.47	Sum Contribution	\$ 2,110.17
Interest		\$		
Net Income (YTD)	Sum Income	\$ 85,280.47	Sum Income	\$ 2,110.17
Net Expenses (YTD)	Sum Expenses (per PPR)	\$ 64,021.763	Sum Expenses (per PPR)	\$ 6,755.66
Revenue (YTD)		\$ 21,258.71		\$ -4,645.49

Notes:

- Final December 31st 2023 reports have been sent to the NIA Website
- New 2024 Reimbursement Request Forms have been sent to the NIA Website
- NIA 20 Contribution envelopes are available on the table
- Please turn in your reimbursement requests in a timely fashion.
- Thank you.

Miscellaneous

- If you are making a PayPal contributions please clarify if this is a Personal, Group, District, Pink Can, or Green Can contribution in the **"memo area"**. If the contribution is from a group, please clarify group number or group name and location in the **"memo area"** so that we may credit the correct group. You can also follow up with an email to treasurer@aa-nia.org if you missed putting in the group information. I have been reaching out via email to make sure the correct entity gets credit for the contribution.
- Clubs, please remember we cannot accept contributions from you. We WILL accept contributions from groups meeting at your clubs.
- We are going to continue to use the Streamwood P.O. Box. So please ignore the "Do not use after DEC 31, 2023" note on any contribution envelopes or forms.
- Please try to use the 9-digit Fellowship connect ID when making all contributions. If you don't know that number please contact our NIA Area Registrar.
- 7TH tradition contributions forms can be found on the NIA website (www.aa-nia.org). It's on the home page or on the **"Forms for Group Use"** page. Please note that there is no check boxes on this form for "Pink Can" or "Green Can" contributions so you must identify them as such.

Alternate Treasurer's Report - Mike H

<https://aa-nia.org/wp-content/uploads/NIA-Alternate-Treas-Report-2024jan20.pdf>

Service Orientation Workshop was held by, Lisa S, Alt. Delegate Erik L, Delegate and Past Delegates Kelly L, Robert S and Area Chair Dawn B.

Conference Reports:

2024 Spring Conference & Assembly – Ryan

The cost for lunch, banquet and registration is \$113.96. Rooms are \$119 a night until February 22nd. This is a co-lingual event.

2024 Big Book Conference – Kim S.

We apologize for not having a district 70 available today. The wife member of our home group passed away and the service is Saturday. Our conference meetings have been very productive and the committees have been filled. We have not secured the venue yet, but have 2 interviews with at local churches. The registration flyers will be available at the spring conference. I have sent Dawn our "Save the Date flyer" with the information and date.

2025 Illinois State Conference – Jeff L

The Illinois State Conference is August 22nd - 24th at the Hyatt Regency in Schaumburg. The first planning meeting will be February 24th at Anona West in W. Chicago. Committee chairs are mostly filled.

Old Business

Open elected positions review

Alternate Accessibilities, Alternate Answering Service, Chair and Alternate Archives Chair, Chair and Alternate CPC, Alternate Literature, Chair and Alternate Public Information.

Open Hosting dates on the 2024 Calendar

D40 will host the Spring Committee Meeting on May 18th. D12 will host the Winter Assembly on December 14th. Also, the Fall Committee meeting date is October 19th.

New Business

Appointed Positions and Committees

Conference Advisory Committee – Aaron V, Jeff L, Cheryl V, Brett O, Scott T.

Finance Committee – Dave F, Mike H, Katie R D61, Bonnie D12, Sandy D40, Kelly L

Operating Committee – Erik L, Dawn B, Sue M, Chris S D41, Debbie D21, Tracy D28, David D71

Report and Charter – Robert S, Dan D11, Laura D43, Laura S D23, Dave D42, Gregorio D45

Electronic Equipment and Technology – Bryan, Earl, Scott T, Allen J, Rick, Rob M, Dawn B, Cheryl V

Area Inventory Ad hoc Committee – Larry S, Allen J, Lorie F, Chris E, Jim T

Motion to Create an Appointee Position for Linguistic Translation Coordinator(s)

The NIA Accessibilities Chair and Panel 64 Past Delegate move to create an Appointee position for Linguistic Translation Coordinator(s). The following information will be placed in the NIA Service Guidelines:

Linguistic Translation Coordinator(s) Responsibilities

Whenever possible, Northern Illinois Area 20 strives to be inclusive in communicating with members of the NIA fellowship in their own language, through translation of agendas, motions, minutes, presentations, reports, and other documents produced at the Area level. Because of the magnitude of documents created, it is not always possible for trusted servants to self-manage translation into a language other than their own. To this end, Linguistic Translation Coordinator(s) will be appointed to aid in the coordination of document translation.

Qualifications

- Bi-lingual in English and the required language of translation (such as English and Spanish).
- Sufficient service experience to be familiar with common AA terms.
- Experience with translation tools or services, including web-based tools.
- Sufficient time available to prepare documents to hand over to the Area Chair, or other relevant Area trusted servants, so that they can be made available concurrently and in the same format as English documents.

Responsibilities

- Perform all duties as outlined in the Responsibilities of Appointees section of this document.
- Be available to aid Area Committee members in the translation of documents.
- Review translated documents for accuracy and ensure that linguistic nuances align with the spirit of AA.
- Coordinate the translation of documents by third party vendor if necessary.

In addition, the below information should be inserted in the NIA Service Manual on page 17 (web version) under the Service Guidelines, Introduction heading as a new 4th paragraph:

NIA has a Linguistic Translation Coordinator to aid in these efforts. While it is not the responsibility of this Appointee to translate documents and reports directly, they are available to assist Area trusted servants by coordinating with third party vendors and/or reviewing translated materials.

Motion to amend the Voting Procedures for Area Elections

The Panel 72 Report & Charter Committee moves to amend the voting procedures for Area elections in the Northern Illinois Area 20 Service Manual (pages 23-25 of web version 12/2023, pages 32-34 of the printed version 09/2022), for clarification and easier reading, as follows:

- Additions are underlined and bolded, deletions are struck through.
- The Third Legacy Procedure should be copied from the current A.A. Service Manual to be certain it is accurate, and the current diagram should be kept.
- The paragraph on page 25 should be removed entirely.

**all page numbers reference the NIA 20 Service Manual, web version 09/2022.*

Area Elections

Area officers, ~~service~~ standing committee chairpersons, and all their alternates are elected to two-year terms of service that begin in even numbered years. Elections are held during the Fall Assembly of odd numbered years, immediately preceding the end of the current service rotation.

The Area Chairperson shall read the portion of The A.A. Service Manual that is applicable to balloting before balloting begins. The rest of the election proceedings are to be facilitated by the most recent past Delegate. **The past Delegate should review the qualifications for each position before the nomination procedure and election for that position.**

Election of officers, namely the Delegate, Chairperson, Treasurer, Secretary, Registrar, and their Alternates, ~~except as noted below~~, shall be in accordance with the Third Legacy procedure as described in The A.A. Service Manual. The order of elections shall be: Delegate, Alternate Delegate, Chairperson, Alternate Chairperson, Secretary, Alternate Secretary, Treasurer, Alternate Treasurer, Registrar, and then Alternate Registrar. ~~Those eligible to stand for Delegate are: Area Officers (except Delegate), Chairpersons of standing service committees, and D.C.M.s. The elected Delegate shall have only one term of service and shall never again be a candidate for the position.~~

- ~~• Candidates who are eligible and willing to stand are asked to identify themselves.~~
- ~~• Nominations of eligible and willing candidates are accepted.~~
- ~~• Candidates present two minutes service histories.~~

Following officer elections, ~~standing~~ service committee chairpersons and their alternates ~~shall be~~ **are elected by a modified**, either by the Third Legacy procedure, **using show of hands instead of written ballots and simple majority instead of 2/3 majority.** ~~or by any other means chosen by the Assembly during the election proceedings. Nominations from the floor shall be accepted.~~

If there is only one candidate for any position, a vote of YES or NO should occur. Voting for an officer would still be by written ballot and require a 2/3 majority of YES votes. Voting for a service committee chairperson or alternate would still be by show of hands and require a simple majority of YES votes.

Nomination Procedure

- **Candidates who are eligible and willing to stand for a position are asked to identify themselves.**
- **Nominations of eligible and willing candidates are also accepted.**
- **The names of all candidates are posted on a board.**
- **Candidates present two-minute service histories.**
- **After everyone has given their service histories, voting will commence.**
- **Candidates are asked to leave the room when voting is not by written ballot.**

The Third Legacy Election Procedure

Nomination Procedure

- ~~• All members of the Area Committee are eligible to become Delegate.~~
- ~~• The chairperson asks those eligible to stand up giving everyone in attendance an opportunity to see eligible candidates.~~
- ~~• Then the chairperson asks that anyone standing who is unable or unwilling to serve as Delegate be seated.~~
- ~~• The remaining names are posted on a blackboard.~~
- ~~• The chairperson then asks for nominations from the floor.~~

Voting Procedure

1. The names of eligible candidates are posted on a board. All voting members of the Area Assembly cast written ballots, one choice to a ballot. The tally for each candidate is posted on the board.
 - The first candidate to receive TWO-THIRDS of the total vote is elected.
2. Withdrawals start after the second ballot. If any candidate has less than *one-fifth* of the total vote, his or her name is automatically withdrawn — except that the top two candidates must remain. (In case of ties for second place, the top candidate and all tied runners-up remain as candidates.)
3. After the third ballot, candidates with less than *one-third* of the total vote will be withdrawn automatically, except the two top candidates remain. (In case there are ties for second place, the top candidate and all tied runners-up remain as candidates.)
4. After the fourth ballot, if no candidate has two-thirds of the total vote, the candidate with the *smallest* total is automatically withdrawn, except that the top two candidates remain. (In case there are ties for second place, the top candidate and all tied second-place candidates remain.)
 - At this point, the chairperson asks for a motion, second, and a simple majority of hands on conducting a fifth and final ballot.
 - If this motion is defeated, balloting is over and the choice is made by lot — “going to the hat” — immediately.
 - If the motion carries, a fifth and final ballot is conducted.
5. If after the fifth ballot no election occurs, the chairperson announces that the choice will be made by lot (from the hat). At this point, the top two candidates remain. In case there are ties for first place, all tied first place candidates remain. In case there are no ties for first place, the top candidate and any tied second-place candidates remain.
6. Lots are then drawn by the teller, and the first one “out of the hat” is the delegate (or other officer).

Motion to amend the list of the Area Assembly and Area Committee

The Panel 72 Report & Charter Committee moves to amend the list of voting members of the Area Assembly on pages 17 of the Northern Illinois Service Manual and the list of members of the Area Committee on page 26 for clarification and consistent ordering.

This is not adding anyone new as a voting member of the Assembly, only adding detail and clarity to the list of members.

**all page numbers reference the NIA 20 Service Manual, web version 12/2023.*

The Area Committee (Add more detail, clarify, and reorder by number)

- 1 • All current D.C.M.s and all current Alternate D.C.M.s
- 2 • The Area Delegate and ~~the~~ Alternate **Delegate**
- 3 • The Area Chairperson and ~~the~~ Alternate **Chairperson**
- 4 • The Area Treasurer and ~~the~~ Alternate **Treasurer**
- 5 • The Area Secretary and ~~the~~ Alternate **Secretary**
- 6 • The Area Registrar and ~~the~~ Alternate **Registrar**
- 7 • All **Elected** Area **Service Standing** Committee Chairpersons and their Alternates
- 13 • All Past **Area** Delegates
- 8 • **The Area Archivist**
- 9 • **The Concepts Editor and Co-Editor**
- 10 • **The Area Web Administrator and Alternate Web Administrator**
- 11 • **The N.I.A. Service Manual Custodian**
- 12 • **All Area Administrative Committee Chairpersons**

The Area Assembly Voting Members (Add more detail, clarify, and reorder by number)

- 1 • All current G.S.R.s or Alternate, when G.S.R. is absent
- 2 • All current D.C.M.s or Alternate, when D.C.M. is absent
- 4 • The Area Chairperson and Alternate Chairperson
- 3 • The Area Delegate and Alternate Delegate
- 7 • The Area Registrar and Alternate Registrar
- 14 • All Past Area Delegates
- 6 • The Area Secretary and Alternate Secretary
- 8 • All **Elected** Area **Service Standing** Committee Chairpersons or Alternate, when Chairperson is absent
- 5 • The Area Treasurer and Alternate Treasurer
- 9 • The Area Archivist

- 10 • The Concepts Editor or Co-Editor, when Editor is absent
- 11 • The Area Web Administrator or Alternate Web Administrator, when Web Administrator is absent

Floor Motion

MOTION FOR CONTRIBUTION TO THE GENERAL SERVICE BOARD

- The Finance Committee moves to send \$15,000.00 to the GSB
- In 2023, NIA 20 had revenue in excess of \$20,000
- We did not contribute to the GSB the second half of 2023 due to the East Central Regional Forum Motion for reimbursement to Area & District representation.
- After reimbursement for the ECRF, we have money to contribute down the triangle.
- The General Service Board can always use the money, especially now because of the short fall in contributions and literature sales.

DCM Reports

D10 – Lorrie DCM We are having the Tri County conference on April 6th. Information is on our website. We are having a combined GSR workshop and ask it basket with D11 and D12. The next one will be at D12 in May and October at D11.

D11 – Dan DCM February 18th we are having the Oldtimers Brunch at the American Legion Hall in Wauconda. Door opens at 9am, brunch is 9:30 – 11am then the speakers start. The cost is \$7.00. Also, I want to promote the Legacy of Service AA Manual and Concepts Study. We have been meeting every third Thursday of the month. I will be sending new information to the webmaster.

D12 – Bonne DCM Our district is having a spring breakfast.

D21 – Debbie DCM My district is involved with the Spring Conference coming up. Please sign up and attend that event.

D22 – Paula DCM We had an amazing service workshop last weekend. I want to personally thank Lisa, Erik, and Joey for being on the panel. We have volunteered to host the Area Winter Committee meeting on October 19th.

D28 – Tracy DCM We are trying to fill some of our positions.

D40 – Sandy DCM John Alt. DCM Our first district meeting is this Friday. We have most committee chairs filled. We plan on hosting workshops. D40 is hosting the 2025 State Conference. We are hosting the Area Spring Committee meeting. We are participating in the DuPage Open February 17th at Parkview Community Church. Jen will be one of the speakers. Doors open at 6pm.

D41 – Lael Alt DCM Our district meeting was held last Thursday. We moved to distribute some of the funds. Our Workshops committee will be having a workshop in April or May on Steps 8 and 9. We are participating in the DuPage Open.

D42 – Dave DCM We have had difficulties lately in our district, 14 of 20 positions vacant. Our website was completely down. The Answering Service had 193 of 220 calls abandoned/dropped this past year. We have had help from the Area. Right now, there are 15 of 20 positions filled. 50 people attended the last meeting. Our new website will be launched soon. The Answering Service is new and working well. Directories and the Meeting Guide App is being corrected.

D43 – Laura DCM We hosted the meeting today. Our PI/CPC committee has online advertisements. Stephanie H, is my Alternate DCM.

D61 – Katie DCM Lisa Alt. DCM Our first district meeting is this Friday. The secretary position is open. We hosted the BBC in November. We are having a BB trivia today at 4pm. The Fox Valley Open is May 11th.

Service Committee Reports

Accessibilities – Chris E. The kits are on backorder. I will send links to the chairs. I will be hosting a panel on Accessibilities at the Spring Conference.

Archivist – Cheryl V. The Spring Conference has reached out regarding the archives room for the Spring Assembly Conference. I have replied with the NIA requirements for the archives room, along with what needs to happen to make it possible. For general information, NIA archives are in an inside 10 x10 storage unit that is packed to the rafters with boxes. While many of the items have been sorted and labeled by our previous Archivist, much of it has not been sorted through yet. Our displays are not pre-made. To create a display, we pull items from the various boxes to create a display. So, for the Spring Assembly Conference different items would be pulled than for say the Bog Book Conference. Some of the items are general and are pulled for every display. But displays can be a bit more specific based on the requestor. I have been appointed to the Technology Committee and at my request. As I have mentioned in previous reports, we are hoping to digitize many of our archives so that they may be more accessible to the fellowship of NIA. The hope is that those items which are anonymity protected can be made accessible to all. Those items with full names will be placed in a

secure location with controlled access. It would be my hope to eventually redact items in the minutes so that they could all be placed in an accessible location.

Bridging the Gap - Jim T. The evolution of the BTG 2.0 Plan continues to fulfill its dual mandate of connecting people to AA upon release from a facility, and to provide them with a basic education about what AA is, and what AA is not. Phase One: We created the new QR code book labels, and QR business cards leading to the new centralized Answering Service Directory on the NIA website. They have been made available to the Area Treatment and Corrections Committee Chairs for insertion in all AA books donated to every facility, and the business cards can be handed out directly at facility meetings where books are not donated. Since BTG cannot open brand new BTG only meetings in the facilities, we are relying on the excellent inter-committee support from those people that already have a “seat at the table” in those facilities. Phase Two: This week, new BTG information has been made available to the Area Chair people for Treatment, Corrections, and Answering Service, for immediate distribution to all their District counterparts, and to all their volunteers going into the facilities. This new BTG info will help all those existing volunteers include a basic BTG message, along with their own recovery messages, at those in-facility meetings. In compliance with the NIA Service Manual, Responsibilities of Assembly Breakout Session Chairpersons: We plan on presenting a BTG Workshop at the Spring Assembly on Sat. March 2, 2024. Please tell all your Treatment, Corrections, and Answering Service District chair people and volunteers that they should attend this Workshop.

Corrections – George We have a new alternate, Jennifer G. We are holding monthly meetings online that are well attended. We continue trying to gain access in various facilities. At the Spring Conference we are hosting a panel. If you have been involved in corrections and would like to participate, please see me after the meeting. If you need literature for facilities, please also see me. I am your guy!

Electronic Equipment and Technology – Bryan We are trying a new set up here today and testing new things for hybrid. The switch has been made for email. Watch for documentation, make sure your information is correct with the Registrar. One Drive will be coming soon. There is a desire to hold technology workshops for the districts. Rick is new on the committee and he has been very helpful. Also, thanks to Rob for the time spent on switching the emails.

Literature – Jan We will be holding monthly meetings soon. I am encouraging my committee to check Box 549 for new things. We will have items at the conference.

Service Manual Custodian – Cheryl V The changes approved at the Winter Assembly have been added to the Service Manual at this time. Both the English and Spanish versions have been updated on the web. The Technology Committee has updated the various e-mail addresses. These have now been updated on the back cover of the printed version. We now also have e-mails for Service Committee Alternates. These have also been added to the back covers. It took a little finessing, and I had to completely redo the Spanish cover, but they are completed. In updating the covers, I found there was a web link that was no longer correct. This has now been corrected. However, it did mean that I need to review the full document to see if there are any other errors. I hope to do that soon. At present we have not printed the Service Manual as we had some challenges with the e-mail addresses. They are now ready to print. I would like to suggest that NIA start considering the idea that the NIA Service Manual be “split” to a GSR Handbook and a separate document for Duties and Responsibilities. This would be a move “back” to what we had prior to 2008. Roughly the first half of our manual is information that is that our GSRs and general membership would find useful to their service commitment. The last portion of our manual are the Duties and Responsibilities of the Area officers, service committees, and other Area trusted servants. The first half generally have had limited changes over the years. If we were to do this, the older version would not go out of date as quickly. This would allow more frequent printing of the GSR Handbook. The manual would be available on the website and could be printed for reference and brought to NIA meetings as we approach bi-annual elections.

Treatment – Kevin and Jeff We are waiting for the Treatment Kit to arrive. We will be having a panel at the spring conference. We will need help from other committees to find out how best to carry the message in treatment settings, keeping in mind that we are guests.

Officer Reports

Alternate Delegate – Lisa

<https://aa-nia.org/wp-content/uploads/Alt-Del-Report-Winter-Committee-2024-01-21-14.pdf>

Area Chair – Dawn We have had a lot going in the New Year for NIA. We have visited the bank and changed accounts over. I am in the process of getting Zelle for NIA, so that we can scan and pay for lunches at Area Committee Meetings and Assemblies, and also to make contributions. I am looking forward to visiting District meetings, and I am intending to

get to all of them over the first year of this rotation. I will be part of a workshop in District 10 on February 17th, and looking forward to attending the Conference of Delegates Past and Present in Indiana the weekend before. DCMs, please notice that we do not have many hosts for Area Committee Meetings or Assemblies in 2024. Please consider hosting. NIA pays all expenses and will guide you through the process. Thank you to all Committee appointees for accepting the roles I have asked them to take on. Please do not hesitate to contact me, and to invite me to your District meetings!

Alternate Chair – Aaron V

<https://aa-nia.org/wp-content/uploads/Alt-Chair-Winter-Committee-2024.pdf>

<https://aa-nia.org/wp-content/uploads/Presidente-Alt-Comite-de-Invierno-2024.pdf>

Registrar –

Alternate Registrar – Kim D.

<https://aa-nia.org/wp-content/uploads/Winter-2024-Winter-Committee-Report.pdf>

<https://aa-nia.org/wp-content/uploads/2024-Jan-Registrador-Alternativo-del-Area-20.pdf>

Secretary – Sue M. I am excited to begin this new rotation as your Area Secretary. The minutes of the Winter Assembly have been translated into Spanish and sent to the Area Roster for distribution. I will use the translation service for the minutes. The cost of the translation was \$181.65. Today I was given a debit card for the Area's checking account to use when placing future translation orders. This makes it so much easier for me. Therefore, in the future, the cost of the translation will not be part of my reimbursement costs. I want to emphasize how important it is for officers, committee chairs, and administrative committees to email me their reports for inclusion in the minutes. Or give them to me on the day of the meeting. So often, we are unable to hear these reports due to time. We want to know what you are up to! Including your activities in the minutes is a great way to get the word out. Better yet, email your report to the entire roster. If you use Word when making your report, there is a translation feature. It is easy to use. The new Area Alternate Secretary, Rachel, and I met to review her duties and responsibilities. We talked about how she can support me during this rotation. My expenses to date are \$181.65.

Rachel M. – Nothing to report

After open mic, a motion to adjourn was made. The meeting ended with the Responsibility Statement.

Respectfully Submitted,

Sue M.

NIA 20 Alternate Secretary

Next Meeting is the Spring Assembly March 2nd at the Hyatt Regency Schaumburg.